City Council Special Meeting Agenda

Date: 12/15/2011
Time: 4:15 p.m.
Location: City Hall Council Chambers

- Mayor Nancy Tia Brown
- Donny Anderson
- Charles Cloud
- Bryan Edwards
- Jerry Fritz
- Steve Miller
- Stan Wolz
- City Administrator, Jenni Rosencranse
- Administrative Services Officer, Cindy Baker
- City Attorney, Scott Kolpitches

- Board Interviews:
  - 4:15 p.m. Tom Good – Yellowstone Regional Airport Board
  - 4:30 p.m. David Jenkins – Yellowstone Regional Airport Board
  - 4:45 p.m. Tod Larson – Contractor Board

- Discuss Paver/Sidewalk Issues
  Staff Reference: Steve Payne, Public Works Director

- Discuss Recreation Center Free Weight Room
  Staff Reference: Rick Manchester, Parks, Recreation & Facilities Supervisor

- Review December 20, 2011 Regular Council Meeting Agenda

- Staff Updates
  MP Nexlevel Invoice Issue
- Council Updates

Time Adjourned:
BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, November 18, 2011

Application Date 11/14/11

NAME Thomas Good Phone (h) 587-9531

RESIDENCE ADDRESS 47 South Dock Rd E-Mail goodling2@q-mud.com

MAILING ADDRESS 2007

Employment (firm and occupation/profession) BBH C SECURITY Phone (w)

Educational Background 2 yrs college

Previous or Current Public Experience (elective or appointive) Pres, Retail Div. of

ANCHORAGE CHAMBER

Present Service Activities (civic organizations, volunteering, etc) SPORTSMEN FOR WILDLIFE, INDIAN PASS 47242 BOARD

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

X Yellowstone Regional Airport Board 3-year term

Planning and Zoning Commission 3-year term or 1-year term

Park County Travel Council 3-year term

Contractors’ Board 3-year term

Cody Tree Board 2-year term

Are you applying to serve on only one City of Cody board? X Yes No

If no, indicate other Boards/Commissions

What special experience or education do you have for serving on the board/commission to which you are applying? FORMER PILOT

Why are you interested in serving on this board/commission? TO HELP WITH THE OPERATION OF THE AIRPORT & BETTER SERVICE CODY

Applications must be submitted by November 18, 2011. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Officer’s office at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature:

Thomas P. Door
NAME: David Jenkins
Phone (h): 527-7603

RESIDENCE ADDRESS: Parkside Dr
E-Mail: DJJenkins@Qwest.net

MAILING ADDRESS: Same as above

Employment (firm and occupation/profession): Retired
Phone (w):__

Educational Background: B.S. Zoology, Ohio State University, Numerous Business Courses

Previous or Current Public Experience (elective or appointive): 6 years - Airport Board
2 years Chairman, 2½ years Secretary

Present Service Activities (civic organizations, volunteering, etc): YRA Board - Secretary


PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

☐ Yellowstone Regional Airport Board 3-year term
☐ Planning and Zoning Commission 3-year term or 1-year term
☐ Park County Travel Council 3-year term
☐ Contractors’ Board 3-year term
☐ Cody Tree Board 2-year term

Are you applying to serve on only one City of Cody board? ☐ Yes ☐ No

If no, indicate other Boards/Commissions

What special experience or education do you have for serving on the board/commission to which you are applying?

I have been a business man all of my working career. The Airport is

Why are you interested in serving on this board/commission?

I feel that I can contribute a great deal more to the Airport.

Applications must be submitted by November 18, 2011. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Officer’s office at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: ____________________________
BOARDs AND COMMISSIONs
CITIZEN INTEREST FORM
(please print or type)
Form Due No Later Than Friday, November 18, 2011

NAME Tod Larson Phone (h) 250-9380
RESIDENCE ADDRESS 1432 Bleistein Avenue E-Mail le.11c.111@gmail.com
MAILING ADDRESS 1432 Bleistein Avenue Cody, WY 82414
Employment (firm and occupation/profession) Park County Sheriff’s Office Phone (w) 527-8700
Educational Background BS Industrial Arts Education

Previous or Current Public Experience (elective or appointive) 25 years in Wyoming Army Guard—Active duty, worked extensively with the State of Wyoming leadership, retired a Lieutenant Colonel in 2011.

Present Service Activities (civic organizations, volunteering, etc) Veterans of Foreign Wars


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____ Yellowstone Regional Airport Board 3-year term

____ Planning and Zoning Commission 3-year term or 1-year term

____ Park County Travel Council 3-year term

✓ Contractors’ Board 3-year term

____ Cody Tree Board 2-year term

Are you applying to serve on only one City of Cody board? ✓ Yes No

If no, indicate other Boards/Commissions __________________________

What special experience or education do you have for serving on the board/commission to which you are applying?

BS in Industrial Arts—taught welding/woodworking, built a number of structures and many remodel jobs over the past 30 years. Now that I’m retired from the military I want to settle into the community and become active. The contractor’s board is something that I can be effective in.

Why are you interested in serving on this board/commission? __________________________

Applications must be submitted by November 18, 2011. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Officer’s office at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: Tod Larson
Morgan Trust Property:

City of Cody Ordinances require that all sidewalks meet City of Cody standards which require concrete ¼" per foot slope.

The story regarding how we got to where we are is much more convoluted than would appear. The owner attempted to get a permit for the pavers and also a retaining wall within the public right-of-way. I advised that the pavers did not meet City standards and the retaining wall would be considered a structure within a public right-of-way and that I would be unable to permit either as proposed. I offered some alternatives and the applicant (Lee Morgan) left mad. She commented that there was already a retaining wall within the right-of-way to the East of their property and they wanted to match that. I advised that the existing retaining wall was an existing non-conformity and that I had no authority to grant a permit for a new structure. They went ahead and built everything without a permit and in violation several city standards and city ordinances.

This has been going on for some time. Bob Kress reportedly went to visit with Mrs. Morgan and got nowhere. When Rob became the supervisor I asked him to visit with Mrs. Morgan as well and he also got nowhere. The whole issue was brought before the Council before and Charles indicated he would try to meet with Mrs. Morgan. I am not sure what happened with this follow-up.

The issue has reappeared as a complaint from a Mark Stroud to Charles. Now the issues are as follows:
1. The sidewalk is not shoveled.
2. Why should anyone have to build a sidewalk to standard when a paver sidewalk is so much cheaper? Shortly after Mrs. Morgan built her paver walk we had other requests to do the same. We advised that others could not do the same. In addition, we now have a railroad tie retaining wall within the public right-of-way that is unpermitted and could lead to a challenge in the future.
3. I am not sure age has anything to do with the discussion as the requirement is supposed to be applied equally to all.
4. Sidewalks with pavers become uneven much more easily than concrete sidewalks and thus are not consistent in grade or slope.
5. The sidewalks also do not meet ADA requirements. Whether or not an ADA person uses the walkway is not really germane to the discussion as the requirement is not predicted on use, but on possible use.
MEMO—11-066

Date: December 12, 2011

To: Jenni Rosencranse, City Administrator

From: Rick Manchester, Director
Parks Recreation and Public Facilities

Subject: Rec Center Free Weight Room

During the Shoshone Recreation District Board meeting on Wednesday, December 7th, 2011 the Board approved a schematic design to add a free weight component to the Rec Center facility. There are still some minor changes to the designs possible after a more in-depth staff review of the proposed layout and plans.

The proposed plan was completed by Plan One Architects and includes some nice additions to the facility with the goal of increasing services to increase memberships.

- Convert existing upstairs storage area to a free weight room including flooring, equipment, mirrors, HVAC, new windows and a fan for perceived improved air movement.
- Install a new unisex ADA accessible bathroom.
- Install attendant desk for upstairs monitoring of weight room and existing areas. This area will be used by staff and potentially a location to have personal trainer on duty for safety and service at certain times.

The architect’s estimated cost for the improvements is $120,000-$140,000. The Shoshone Recreation District is willing to pay for the entire cost of the improvements, if the City is willing to accept the improvements and maintain them at the high level of current equipment and building improvements.

The idea is that the project designs and construction will be administered by the Shoshone Rec District and City staff and then it will be turned over to the City when it is completed.
1. Allow the Shoshone Rec District and staff to begin planning the construction administration for the project.

Attachments
1. Floor plan
2. Equipment list
3. Cost estimate
## PROJECT COST ESTIMATE

<table>
<thead>
<tr>
<th>Construction Items</th>
<th>Quantity</th>
<th>Pricing Unit</th>
<th>Unit Price</th>
<th>Total Cost</th>
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<td>Mobilization</td>
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<td>General Conditions</td>
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<td>Remove portion of cmu wall for new opening</td>
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<td>ls</td>
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<td>ls</td>
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<td>ls</td>
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<td>Selective mechanical demolition</td>
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<td>New Work:</td>
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<td>Structural header at new wall opening</td>
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<td>ls</td>
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<td>ea</td>
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<tr>
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<td>ls</td>
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<tr>
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<td>ls</td>
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<td>Fire sprinkler modifications</td>
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<tr>
<td>Electrical work</td>
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<td>Misc. remodel and detailing</td>
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<td>ls</td>
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<td>Total Project Cost</td>
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<td>$121,619.93</td>
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COMING SOON

1. OLYMPIC INCLINE BENCH
2. OLYMPIC SQUAT RACK
3. SMITH MACHINE
4. LINEAR LEG PRESS
5. DOUBLE TIER DUMBBELL RACK
6. LEG RAISE
7. OLYMPIC WEIGHT TREE
8. GLUTE / HAM DEVELOPER

PAUL STOCK AQUATIC AND RECREATION CENTER - WEIGHT ROOM EXPANSION
SHOSHONE RECREATION DISTRICT - CODY, WYOMING 12/07/11