



City Council Special Meeting Agenda

Date: 12/15/2011
Time: 4:15 p.m.
Location: City Hall Council Chambers

- Mayor Nancy Tia Brown
- Donny Anderson
- Charles Cloud
- Bryan Edwards
- Jerry Fritz
- Steve Miller
- Stan Wolz
- City Administrator, Jenni Rosencranse
- Administrative Services Officer, Cindy Baker
- City Attorney, Scott Kolpitke

- Board Interviews:
 - 4:15 p.m. Tom Good – Yellowstone Regional Airport Board
 - 4:30 p.m. David Jenkins – Yellowstone Regional Airport Board
 - 4:45 p.m. Tod Larson – Contractor Board
- Discuss Paver/Sidewalk Issues
Staff Reference: Steve Payne, Public Works Director
- Discuss Recreation Center Free Weight Room
Staff Reference: Rick Manchester, Parks, Recreation & Facilities Supervisor
- Review December 20, 2011 Regular Council Meeting Agenda
- Staff Updates
MP Nexlevel Invoice Issue
- Council Updates

Time Adjourned:



BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)

Form Due No Later Than Friday, November 18, 2011

Application Date 11/14/11

NAME THOMAS GOOD Phone (h) 587-9531

RESIDENCE ADDRESS 41-South Fork RD E-Mail goodline2@gmail.com

MAILING ADDRESS SAM 2

Employment (firm and occupation/profession) BBHC SECURITY Phone (w) _____

Educational Background 2 yrs College

Previous or Current Public Experience (elective or appointive) PREZ. RETAIL DIV. OF ANCHORAGE CHAMBER

Present Service Activities (civic organizations, volunteering, etc) SPORTSMEN FOR WILDLIFE, INDIAN PASS ^{DITCH} WATER BOARD

PLEASE MARK THE FOLLOWING BOARD/COMMISSION YOU ARE APPLYING FOR:

- Yellowstone Regional Airport Board 3-year term
- Planning and Zoning Commission 3-year term or 1-year term
- Park County Travel Council 3-year term
- Contractors' Board 3-year term
- Cody Tree Board 2-year term

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

FORMER P. LOT

Why are you interested in serving on this board/commission? _____

TO HELP WITH THE OPERATION OF THE AIRPORT & BETTER SERVE CODY

Applications must be submitted by November 18, 2011. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Officer's office at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature Thomas P. Good



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than Friday, November 18, 2011**

Application Date Nov. 7, 2011

NAME DAVID JENKINS Phone (h) 527-7603

RESIDENCE ADDRESS 702 SKYLINE DR E-Mail DJENKINS@BRESNAHAN.NET

MAILING ADDRESS SAME AS ABOVE

Employment (firm and occupation/profession) RETIRED Phone (w) _____

Educational Background B.S. ZOOLOGY OHIO STATE UNIVERSITY, NUMEROUS BUSINESS COURSES

Previous or Current Public Experience (elective or appointive) 6 YEARS - AIRPORT BOARD
2 YEARS - CHAIRMAN, 2 1/2 YEARS - SECRETARY.

Present Service Activities (civic organizations, volunteering, etc) YRA BOARD - SECRETARY

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- Park County Travel Council 3-year term
- Contractors' Board 3-year term
- Cody Tree Board 2-year term

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

I HAVE BEEN A BUSINESS MAN ALL OF MY WORKING CAREER. THE AIRPORT IS

Why are you interested in serving on this board/commission? A BUSINESS AND MUST BE RUN AS SUCH.

I ~~FEEL~~ FEEL THAT I CAN CONTRIBUTE A GREAT DEAL MORE TO THE AIRPORT.

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City of Cody
PO Box 2200
Cody WY 82414

Signature:



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)
Form Due No Later Than Friday, November 18, 2011**

Application Date 11/9/2011

NAME Tod Larson Phone (h) 250-9380

RESIDENCE ADDRESS 1432 Bleistein Avenue E-Mail le.lc.111@gmail.com

MAILING ADDRESS 1432 Bleistein Avenue Cody WY 82414

Employment (firm and occupation/profession) Park County Sheriff's Office Phone (w) 527-8700

Educational Background BS Industrial Arts Education

Previous or Current Public Experience (elective or appointive) 25 years in Wyoming Army Guard-16yrs

active duty, worked extensively with the state of Wyoming leadership, retired a Lieutenant Colonel in 2011.

Present Service Activities (civic organizations, volunteering, etc) Veterans of Foreign Wars

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- Planning and Zoning Commission 3-year term or 1-year term
- Park County Travel Council 3-year term
- Contractors' Board 3-year term
- Cody Tree Board 2-year term

Are you applying to serve on only one City of Cody board? Yes No

If no, indicate other Boards/Commissions _____

What special experience or education do you have for serving on the board/commission to which you are applying?

BS in Industrial Arts - taught welding/woodworking, built a number of structures and many remodel jobs over the past 30 years.
 Why are you interested in serving on this board/commission? Now that I'm retired from the military I want to settle into the community and become active. The contractor's board is something that I can be effective in.

Applications must be submitted by November 18, 2011. Should you change your mind after applying and wish not to be considered, please contact the Administrative Services Officer's office at 527-7511.

Return Form to:
Administrative Services Officer
City of Cody
PO Box 2200
Cody WY 82414

Signature: Tod Larson

Morgan Trust Property:

City of Cody Ordinances require that all sidewalks meet City of Cody standards which require concrete ¼" per foot slope.

The story regarding how we got to where we are is much more convoluted than would appear. The owner attempted to get a permit for the pavers and also a retaining wall within the public right-of-way. I advised that the pavers did not meet City standards and the retaining wall would be considered a structure within a public right-of-way and that I would be unable to permit either as proposed. I offered some alternatives and the applicant (Lee Morgan) left mad. She commented that there was already a retaining wall within the right-of-way to the East of their property and they wanted to match that. I advised that the existing retaining wall was an existing non-conformity and that I had no authority to grant a permit for a new structure. They went ahead and built everything without a permit and in violation several city standards and city ordinances.

This has been going on for some time. Bob Kress reportedly went to visit with Mrs. Morgan and got nowhere. When Rob became the supervisor I asked him to visit with Mrs. Morgan as well and he also got nowhere. The whole issue was brought before the Council before and Charles indicated he would try to meet with Mrs. Morgan. I am not sure what happened with this follow-up.

The issue has reappeared as a complaint from a Mark Stroud to Charles. Now the issues are as follows:

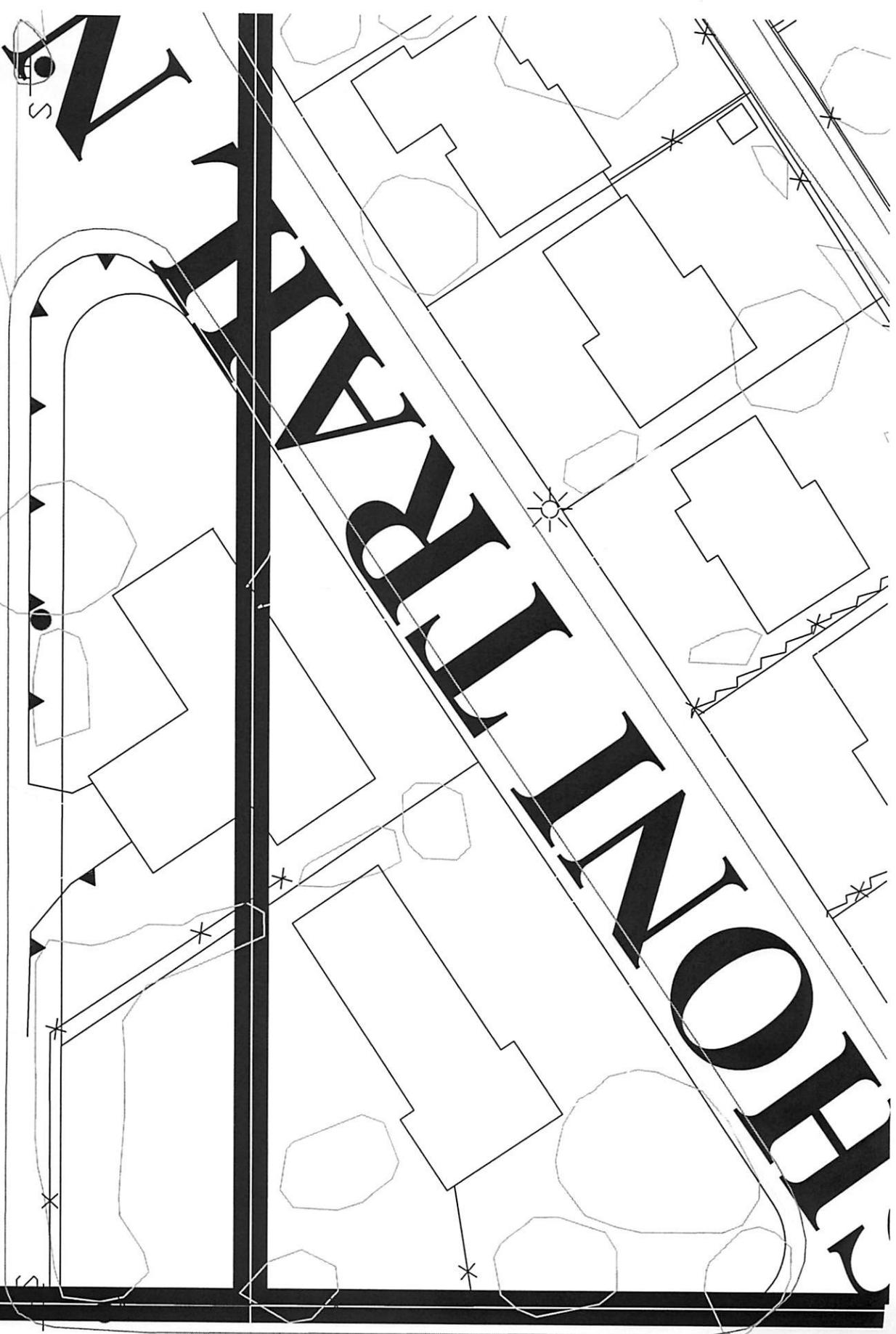
1. The sidewalk is not shoveled.
2. Why should anyone have to build a sidewalk to standard when a paver sidewalk is so much cheaper? Shortly after Mrs. Morgan built her paver walk we had other requests to do the same. We advised that others could not do the same. In addition, we now have a railroad tie retaining wall within the public right-of-way that is unpermitted and could lead to a challenge in the future.
3. I am not sure age has anything to do with the discussion as the requirement is supposed to be applied equally to all.
3. Sidewalks with pavers become uneven much more easily than concrete sidewalks and thus are not consistent in grade or slope.
4. The sidewalks also do not meet ADA requirements. Whether or not an ADA person uses the walkway is not really germane to the discussion as the requirement is not predicted on use, but on possible use.



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CITY OF CODY
WYOMING

Cody Parks, Recreation and Public Facilities

1402 Heart Mountain Street

PO Box 2200

Cody WY 82414

Phone (307) 587-0400

Fax (307) 587-2565

www.cityofcody-wy.com

For Your Information Action Necessary

Response Requested

MEMO—11-066

Date: December 12, 2011

To: Jenni Rosencranse, City Administrator

From: Rick Manchester, Director
 Parks Recreation and Public Facilities

Subject: Rec Center Free Weight Room

During the Shoshone Recreation District Board meeting on Wednesday, December 7th, 2011 the Board approved a schematic design to add a free weight component to the Rec Center facility. There are still some minor changes to the designs possible after a more in-depth staff review of the proposed layout and plans.

The proposed plan was completed by Plan One Architects and includes some nice additions to the facility with the goal of increasing services to increase memberships.

- Convert existing upstairs storage area to a free weight room including flooring, equipment, mirrors, HVAC, new windows and a fan for perceived improved air movement.
- Install a new unisex ADA accessible bathroom.
- Install attendant desk for upstairs monitoring of weight room and existing areas. This area will be used by staff and potentially a location to have personal trainer on duty for safety and service at certain times.

The architect's estimated cost for the improvements is \$120,000-\$140,000. The Shoshone Recreation District is willing to pay for the entire cost of the improvements, if the City is willing to accept the improvements and maintain them at the high level of current equipment and building improvements.

The idea is that the project designs and construction will be administered by the Shoshone Rec District and City staff and then it will be turned over to the City when it is completed.

Request

U:\Rick M\Correspondance\Memos\2011\066 CA Weight Room.docx

1. Allow the Shoshone Rec District and staff to begin planning the construction administration for the project.

Attachments

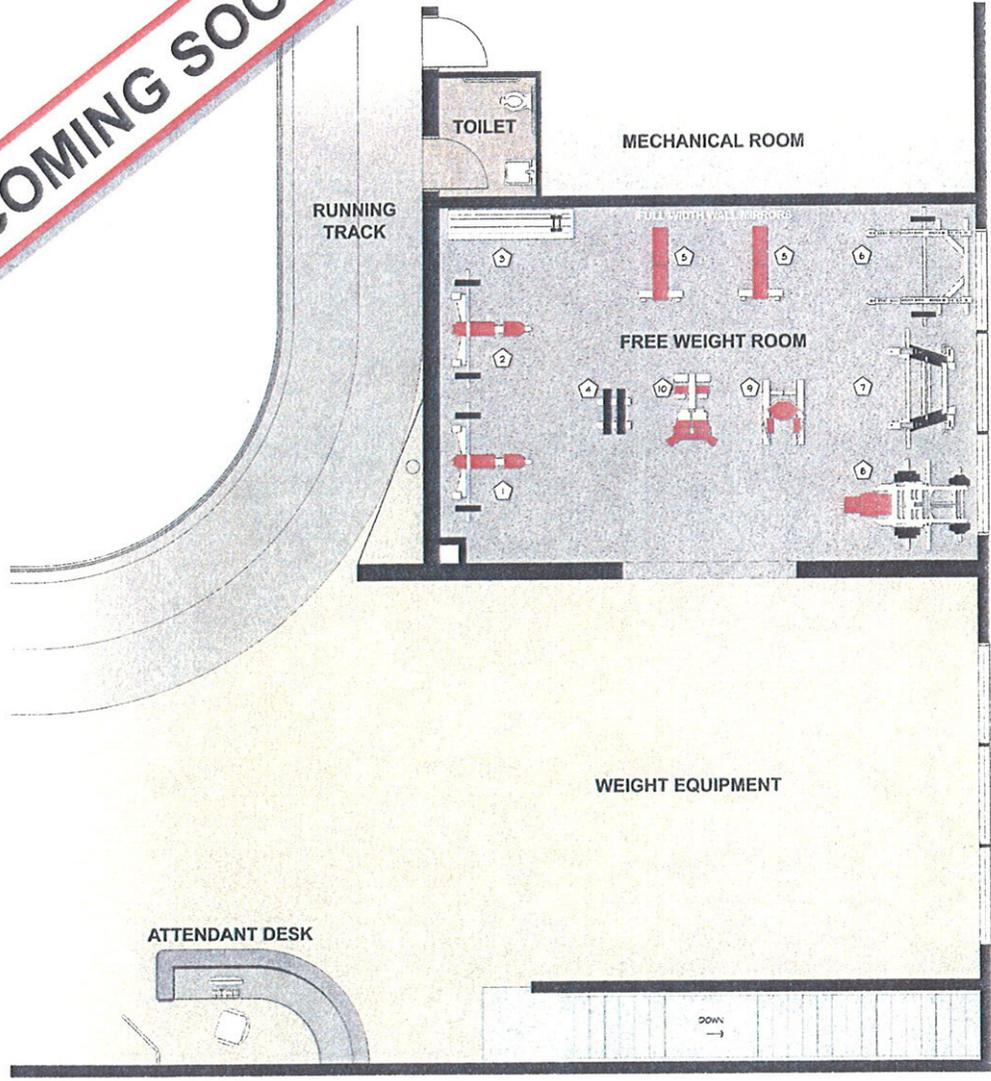
1. Floor plan
2. Equipment list
3. Cost estimate



Project: Paul Stock Aquatic and Recreation Center
Project No: 1148
Project Phase: Conceptual Design
Documents Dated: 12.7.11

PROJECT COST ESTIMATE				
	Quantity	Pricing Unit	Unit Price	Total Cost
Construction Items				
General Conditions:				
Mobilization	1	ls	\$ 500.00	\$ 500.00
General Conditions	1	ls	\$ 1,000.00	\$ 1,000.00
Contractor Superintendent (part time)	1	mo	\$ 3,000.00	\$ 3,000.00
Subtotal General Conditions				\$ 4,500.00
Demolition Work:				
Remove portion of cmu wall for new opening	1	ls	\$ 750.00	\$ 750.00
Remove portion of exterior wall for new windows (3)	3	ls	\$ 750.00	\$ 2,250.00
Remove mechanical door / frame / hardware	1	ls	\$ 250.00	\$ 250.00
Remove alcove door / frame / hardware	1	ls	\$ 250.00	\$ 250.00
Selective architectural demolition	1	ls	\$ 500.00	\$ 500.00
Selective mechanical demolition	1	ls	\$ 1,000.00	\$ 1,000.00
Selective electrical demolition	1	ls	\$ 1,000.00	\$ 1,000.00
Dump fees	1	ls	\$ 250.00	\$ 250.00
Subtotal Demolition Work				\$ 6,250.00
New Work:				
Structural header at new wall opening	1	ls	\$ 2,000.00	\$ 2,000.00
Structural headers at new window openings	3	ls	\$ 750.00	\$ 2,250.00
New exterior windows (3)	3	ls	\$ 1,000.00	\$ 3,000.00
New rubber flooring	712	sf	\$ 15.00	\$ 10,680.00
New wall mirrors	5	ea	\$ 600.00	\$ 3,000.00
New chase wall to conceal piping	1	ls	\$ 400.00	\$ 400.00
New soffit to conceal piping	1	ls	\$ 1,000.00	\$ 1,000.00
New door / frame / hardware @ toilet	1	ea	\$ 900.00	\$ 900.00
New door / frame / hardware @ mechanical room	1	ea	\$ 900.00	\$ 900.00
New Toilet Walls and Framing	1	ls	\$ 2,500.00	\$ 2,500.00
Tile wall and floor finish in toilet	120	sf	\$ 15.00	\$ 1,800.00
Toilet Accessories	1	ls	\$ 500.00	\$ 500.00
Plumbing fixtures	2	ea	\$ 1,000.00	\$ 2,000.00
Plumbing connections	2	ea	\$ 1,000.00	\$ 2,000.00
Paint walls and ceilings	1	ls	\$ 5,000.00	\$ 5,000.00
New attendant desk	1	ls	\$ 5,000.00	\$ 5,000.00
Fire sprinkler modifications	1	ls	\$ 2,000.00	\$ 2,000.00
Mechanical HVAC work	1	ls	\$ 5,000.00	\$ 5,000.00
Electrical work	1	ls	\$ 5,000.00	\$ 5,000.00
Misc. remodel and detailing	1	ls	\$ 5,000.00	\$ 5,000.00
Subtotal New Work				\$ 59,930.00
Contractor's OH&P	1		15%	\$ 8,989.50
Total Construction Costs	1			\$ 79,669.50
Engineering	1	ls	\$ 5,000.00	\$ 5,000.00
Bidding & Construction Services	1	ls	\$ 5,000.00	\$ 5,000.00
Contingency	1		15%	\$ 11,950.43
Free Weight Equipment (estimate)	1	ls	\$ 20,000.00	\$ 20,000.00
Total Project Cost	1			\$ 121,619.93

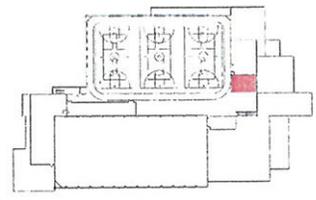
COMING SOON



EQUIPMENT LEGEND

- 1 OLYMPIC INCLINE BENCH
- 2 OLYMPIC FLAT BENCH
- 3 DOUBLE TIER DUMBBELL RACK
- 4 OLYMPIC WEIGHT TREE
- 5 MULTI ADJ BENCH
- 6 OLYMPIC SQUAT RACK
- 7 SMITH MACHINE
- 8 LINEAR LEG PRESS
- 9 LEG RAISE
- 10 GLUTE/HAM DEVELOPER

KEY PLAN



PAUL STOCK AQUATIC AND RECREATION CENTER - WEIGHT ROOM EXPANSION
 SHOSHONE RECREATION DISTRICT - CODY, WYOMING

12/07/11



SCALE: 3/8" = 1'-0"

COMING SOON

1
OLYMPIC
INCLINE BENCH



2
OLYMPIC
FLAT BENCH



3
DOUBLE TIER
DUMBBELL RACK



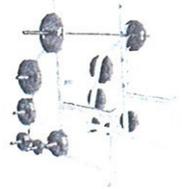
4
OLYMPIC
WEIGHT TREE



5
MULTI - ADJUSTABLE
BENCH



6
OLYMPIC
SQUAT RACK



7
SMITH
MACHINE



8
LINEAR
LEG PRESS



9
LEG RAISE



10
GLUTE / HAM
DEVELOPER



PAUL STOCK AQUATIC AND RECREATION CENTER - WEIGHT ROOM EXPANSION

SHOSHONE RECREATION DISTRICT - CODY, WYOMING

12/07/11

