

**City of Cody**  
**Council Proceedings**  
**Tuesday, January 7, 2014**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, January 7, 2014 at 7:00 p.m.

Present: Council Members Donny Anderson, Bryan Edwards, Steve Miller and Stan Wolz, City Administrator Jenni Rosencranse, City Attorney Scott Kolpitcke and Administrative Services Officer, Cindy Baker.

Absent: Mayor Brown and Council Member Greer.

Council President Miller called the meeting to order at 7:00 p.m.

Council Member Fritz made a motion seconded by Council Member Wolz to approve the agenda as amended to add item "r" to the consent calendar. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Anderson to approve the consent calendar including approval of the Special Meeting Minutes from 12/4/1 and 12/12/13, and Regular Meeting Minutes from 12/17/13; approval of vouchers and payroll in the amount of \$831,312.08; authorize the Mayor to enter into and sign the Commercial Card Master Agreement for Government Entities with U.S. Bank for purchase card services. Declare the Cody Enterprise as the City's Official publication per §15-1-110; appoint Council Member Anderson to the Northwest Improvement Joint Powers Board for a three; year term ending December 31, 2015; appoint Council Member Wolz to the Shoshone Recreation Board for a 3 year term ending January 31, 2017; appoint Council Member Greer to the Park County Drug Court for a one year term ending December 31, 2014; appoint Council Member Miller as Council President and Council Member Fritz as Council Vice President for a one year term ending December 31, 2014; appoint Council Member Greer and Council Member Fritz as the Police Liaisons for a two year term ending January 31, 2016; appoint Council Member Edwards as the Administrative Services Liaison for a two year term ending January 31, 2016; appoint Council Member Wolz as the Parks, Recreation and Public Facilities Liaison for a two year term ending January 31, 2016; appoint Council Member Miller and Council Member Anderson as Public Works Liaisons for a two year term ending January 31, 2016; appoint Leslie Brumage to the Big Horn Basin Transportation Authority Board for a one year term ending December 31, 2014; appoint Rick Manchester to the Veterans Memorial Park Committee for a one year term ending December 31, 2014; appoint Stephen Payne and Rob Kramer to the Urban Systems Board for a three year term ending December 31, 2016; appoint Code Enforcement Officer Jennifer Morris to the Cody City Rabies Board for a one year term ending December 31, 2014; approve Official Community Appointments for 2014: Municipal Court Judge, C.E. Webster II; Alternate Municipal Court Judges, Bruce Waters, James Allison, and John Housel; Fire Marshall, Sam Wilde; and Fire Chief, Jeff Steward; and approve an agreement between the City of Cody and Long Technology in the amount of \$24,350.00 for the boiler repairs at the Paul Stock Aquatic and Recreation Center. Vote was unanimous.

At 7:06 p.m. Council President Miller entered into a public hearing to determine if it is in the public interest to 1) adopt a new Heavy Industrial Zoning District; 2) Rezone certain properties in the area of Road 2AB; and 3) Rezone approximately 30 acres of City property located immediately west of Reesy Road from Industrial to the new Heavy Industrial Zone. Todd Stowell, City Planner provided background information on the Heavy Industrial Zoning District and certain properties in two areas being considered to rezone. Citizens Meade Dominick, Jim Nicholson, Bucky Hall and Jessica Cowles voiced their comments and concerns. After calling for comments three times and there being none further, Council President Miller closed the public hearing at 7:22p.m.

Council Members, City Administrator and Administrative Services Officer signed the Conflict of Interest disclosure of financial interest in depositories or firms where the City of Cody funds are invested, pursuant to §6-5-118(a). Mayor Brown and Council Member Greer signed documents were handed in prior to the meeting.

Council Member Fritz made a motion seconded by Council Member Anderson to approve and adopt the 2014 Parks, Athletic Fields Fees, Reservations and Policy Manual. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Edwards to approve Change Order No. 2 from Harris Trucking in the amount of \$61,991.50, as outlined; approve Change Order No. 3 (reconciliation) from Harris Trucking; approve a reduction of retainage

to 5% and payment from the escrow account in the amount of \$20,528.44; approve the second amendment to the engineering contract with Engineering Associates in the amount of \$4,260.00; approve the project as completed to date with the outstanding work to be completed by City crews; authorize the Mayor to sign the Substantial Completion Certificate and approve Advertising for Final Payment; accept Century Link's offer to reimburse the City of Cody \$66,137.31 for their share of the extra costs incurred on the project; and authorize the voucher to Harris Trucking in the amount of \$100,988.68. Vote was unanimous.

**ORDINANCE 2013-18 –SECOND READING**

**AN ORDINANCE ADOPTING A HEAVY INDUSTRIAL ZONING DISTRICT AND ASSOCIATED DEFINITIONS BY AMENDING CITY OF CODY CODE TITLE 10, CHAPTERS 1 and 10.** Council Member Wolz made a motion seconded by Council Member Fritz to approve Ordinance 2013-18 on second reading. Vote was unanimous.

**ORDINANCE 2013-19 - SECOND READING**

**AN ORDINANCE REZONING CERTAIN LANDS IN THE AREA OF ROAD 2AB LOCATED WITHIN THE CITY OF CODY, PARK COUNTY WYOMING FROM THE INDUSTRIAL “E” ZONING DISTRICT TO THE HEAVY INDUSTRIAL ZONING DISTRICT.** Council Member Edwards made a motion seconded by Council Member Wolz to approve Ordinance 2013-19 on second reading. Vote was unanimous.

**ORDINANCE 2013-21 – SECOND READING**

**AN ORDINANCE REZONING CERTAIN LANDS IN THE AREA OF REESY ROAD LOCATED WITHIN THE CITY OF CODY, PARK COUNTY, WYOMING FROM THE INDUSTRIAL “E” ZONING DISTRICT TO THE HEAVY INDUSTRIAL ZONING DISTRICT.** Council Member Wolz made a motion seconded by Council Member Fritz to approve Ordinance 2013-21 on second reading. Vote was unanimous.

**RESOLUTION 2014-01**

**A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2013-2014 AS AMENDED.** Council Member made a motion seconded by Council Member to approve Resolution 2014-01. Vote was unanimous.

Council Member made a motion seconded by Council Member to approve Drawdown No. 1 in the amount of \$15,097.00 to Forward Cody as it relates to the Wyoming Business Council Cody Gun Smith School Feasibility Study. Vote was unanimous.

There being no further business, Council President Miller adjourned the meeting at 8:01 pm

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Cindy Baker  
Administrative Services Officer

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Steve Miller  
Council President

VOUCHER LIST FROM THE CITY OF CODY COUNCIL MEETING ON 01/07/14

VENDOR NAME	DESCRIPTION	AMOUNT
ACE HARDWARE	SUPPLIES	190.41
ACKER ELECTRIC	LIGHTS AT CITY HALL	285.00
ADVANCED INFO SYSTEMS	OUTSOURCE BILLS	563.64
ALBERTSONS	SUPPLIES	75.72
ALSCO	RUGS / TOWELS	401.74
ALTISOURCE SOLUTIONS	REFUND CREDIT BALANCE	119.05
BETTER BODY FITNESS	FITNESS EQUIPMENT	15000.00
BIG HORN WHOLESALE	SUPPLIES	898.78
BLOEDORN LUMBER	SUPPLIES	83.29
BLUE CROSS BLUE SHIELD OF WY	INSURANCE PREMIUMS	115900.11
BOBCAT OF BIG HORN BASIN, INC.	BOBCAT HEATER PLUG / PARTS	846.15
BOONE'S MACHINE SHOP	LIFT RENTAL / SWEEPER REPAIRS	290.90
BOOT BARN, INC	UNIFORMS - EL DEPT	1210.71
BORDER STATES INDUSTRIES INC	INVENTORY	1492.80

BRAD HALL MANAGEMENT	REFUND UTILITY DEPOSIT	393.36
BURNS, ESTATE OF ANNE	REFUND CREDIT BALANCE	391.50
CARQUEST AUTO PARTS	REPAIR PARTS	10.68
CENTURY LINK	PHONE CHARGES	1839.67
CHARTER	INTERNET	320.55
CHIEF SUPPLY	UNIFORMS	239.43
CITY OF CODY	UTILITIES	42936.74
CLARK WIRELESS	SHOULDER MICS	136.00
CODY CAB	TIPSY TAXI VOUCHERS	119.00
CODY OVERHEAD DOOR CO, LLC	GARAGE DOOR REPAIR - POLICE	474.25
CODY WINNELSON COMPANY	BATHROOM FAUCET	106.84
COSTANZA, GREGORY	REFUND UTILITY DEPOSIT	173.25
CRUM ELECTRIC	SUPPLIES	641.38
CUSTOM DELIVERY SERVICE	WATER SAMPLE - SHIPPING	68.78
CUSTOM GARAGE DOOR LLC	DOOR REPAIRS - SHOP	554.00
DANA KEPNER COMPANY	MXU BATTERIES	124.39
DENNY MENHOLT CHEVROLET	A17 POLICE CAR REPAIRS	76.96
DENNY MENHOLT CHEVROLET	2014 CHEVY SILVERADO	27826.00
DEPT OF FAMILY SERVICES	BACKGROUND CHECKS - REC CENTER	140.00
ECOLAB PEST ELIM. DIV.	PEST CONTROL - AUDITORIUM	70.00
ENERGY WEST	UTILITIES	6110.54
ENGINEERING ASSOCIATES	PROFESSIONAL FEES	13024.93
EVANS, BRANSON	REFUND UTILITY DEPOSIT	34.23
EVERHEART, TINA LOUISE	REFUND COURT BOND	1000.00
FASTENAL COMPANY 01WYCDY	SUPPLIES	10.03
FINISHING TOUCH	BED LINER - WATER DEPT NEW PICKUP	500.00
FOOD SERVICE OF AMERICA	SUPPLIES	508.44
FORWARD CODY WYOMING, INC	GUNSMITHING GRANT #1	15097.00
GAIL, TINA M	REFUND UTILITY DEPOSIT	164.60
GARY BRINK INC	DISHWASHER PARTS	374.85
GDA ENGINEERS	GRAVEL PIT SURVEY	1640.00
GRAINGER	AIR & BOILER VENTS	139.86
GREINER	2014 FORD F250	26423.00
HARRIS TRUCKING & CONST. CO	16TH ST STORM DRAIN - PAY EST	
HD SUPPLY POWER SOLUTIONS, LTD	#4/ASPHALT	108626.05
HEARTLAND PAPER COMPANY	SYSTEM REPAIRS	80.25
I STATE TRUCK CENTER	SUPPLIES	719.90
INTERMOUNTAIN SALES	SANITATION REPAIR	172.06
JOLLY, PAUL	LOCATOR BATTERIES	272.00
LOCAL GOV'T LIABILITY POOL	REFUND UTILITY DEPOSIT	190.41
LONG BUILDING TECH INC	CLAIMS AGAINST THE CITY	5150.00
LYLE SIGNS INC	REPAIRS	420.00
MARCHANT, LAUREN	SIGN MAKING SUPPLIES	1906.50
MARIC SALES	REFUND UTILITY DEPOSIT	118.11
MARQUIS AWARDS	SEWER JET NOZZLES	250.65
MC CUMBER LOCKSMITH SHOP	YEARS OF SERVICE AWARDS (18)	630.80
MILLER'S FABRICATION & CONST INC	KEYS	3.75
MORRISON, KAREN	RADIATOR REPAIR	47.53
MOUNTAIN WEST SCREEN PRINTERS	REC CENTER REFUND	440.00
NORCO, INC.	EMBROIDERY CHARGES	73.80
NORTHWEST PIPE	CO2	407.73
OFFICE SHOP, THE	INVENTORY	1070.39
OWEN, DON	COPIERS	3916.28
PARK COUNTY	VOLLEYBALL REFEREE	75.00
PARK COUNTY PUBLIC HEALTH	LEC UTILITIES & CONTRACT	32840.59
PARK COUNTY READY MIX	VACCINES	40.00
PITNEY BOWES INC	GATE REPAIR	306.75
PRIOR, JAMES A	POSTAGE MACHINE RENTAL	616.38
RIMROCK TIRE INC	REFUND CREDIT BALANCE	175.77
ROCKY MOUNTAIN DISCOUNT	TIRES A08	247.00
SPORTS	LITHIUM BATTERIES	55.98

ROCKY MOUNTAIN POWER	UTILITIES	422.19
SAGE CIVIL ENGINEERING	29TH ST PATHWAY PROJECT	556.00
SCHOENING, WILLIAM D	REFEREE	196.00
SHERMAN & REILLY INC	TOOLS	538.82
SHOSHONE OFFICE SUPPLY	OFFICE SUPPLIES / TONER	1143.11
SITZ III, ALEX H.	PROFESSIONAL FEES	606.08
STAFFORD, JASON	REIMBURSE FOR UNIFORMS	28.00
STEWART'S MERCANTILE	MEETING EXPENSE	67.20
STINE BUSS WOLFF WILSON	AUDIT SERVICES	20500.00
SUNSET PROPERTIES, INC	CONTRACTOR BOARD MEETINGS	310.34
TCT WEST	INTERNET	193.00
TCT WEST, INC	REIMBURSE FOR SEWER REPAIR COSTS	415.00
THE UPS STORE	SHIPPING	257.56
TITAN MACHINERY	FROST TEETH - BACKHOE	152.36
TRACTOR & EQUIPMENT CO	BLADE SHIMS	261.20
TRIPLE THREAT SPORTS	3 ON 3 BASKETBALL TOURNAMENT	507.50
VAN AUKEN, JOSH	REIMBURSE FOR TRAVEL EXPENSE	15.24
WAL MART COMMUNITY BRC	SUPPLIES	1274.27
WALDNER, AMBER	REFUND UTILITY DEPOSIT	137.96
WATCO POOLS	PUMP / CONTROLLER / CHEMICALS	11195.82
WAYNE'S BOOT SHOP	UNIFORMS	179.95
WCS TELECOM	LONG DISTANCE	124.67
WESCO DISTRIBUTION INC	TOOLS / SYSTEM REPAIRS & UPGRADES	3530.92
WINTER EQUIPMENT CO	SNOW PLOW EDGES	2382.40
WOODWARD TRACTOR CO	SAFETY EQUIPMENT / OIL	20.61
WYO DEPT OF AG. - EIMP GRANT	MOSQUITO GRANT REFUND	699.00
WYOMING DEPT OF AGRICULTURE	FOOD LICENSE RENEWAL - AUDITORIUM	50.00
WYOMING FIRE SAFETY	FIRE EXTINGUISHER MAINTENANCE	298.00
WYOMING HOME & RANCH	SUPPLIES	29.98
WYOMING PEACE OFFICERS ASSC.	WPOA DUES	190.00
WYOMING TECH TRANS CENTER	SOILS CLASS	135.00
YANKEE CAR WASH	CAR WASHES	105.82
	TOTAL	484406.24