

City of Cody
Council Proceedings
Tuesday, December 17, 2013

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, December 17, 2013 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Bryan Edwards, Steve Miller and Stan Wolz, City Administrator Jenni Rosencranse, City Attorney Scott Kolpitcke and Administrative Services Officer, Cindy Baker.

Absent: Council Member Greer.

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Fritz to approve the agenda as presented. Vote was unanimous.

Mayor Brown proclaimed Saturday, December 14, 2013, as Wreaths Across America Day.

Council Member Miller made a motion seconded by Council Member Fritz to approve the consent calendar including approval of the Minutes of the Regular Meeting from 12/03/13; approve the write off of two un-located assets in the amount of \$26,181; designate equipment as surplus and authorize staff to proceed with selling equipment through an online auction; declare Public Fund Depositories per §9-4-806 to include: Wells Fargo Bank, Big Horn Federal Savings, First Bank of Wyoming, Pinnacle Bank, Bank of the West, and US Bank; approve the Preliminary Plat of the J and K subdivision, a 15 lot - subdivision east of 29th Street and south of the Central Avenue intersection; approve the Preliminary Plat of the CLDC subdivision, a 10 lot - subdivision located along Road 2AB; approve a waiver and approve the use of an incinerator toilet for the Railroad Loading Facility along Road 2AB and BNSF Railroad; appoint Buzzy Hassrick and Brad Payne for a three-year term ending December 31, 2017 to the Planning, Zoning and Adjustment Board; appoint Jack Way for a three-year term ending December 31, 2017 to the Yellowstone Regional Airport Board; and appoint Paul Sandbak, Jerry Stroh and Andy Cowan for a three-year term ending December 31, 2017 to the Contractor's Board. Vote was unanimous.

Council Member Fritz motion seconded by Council Member Anderson to approve vouchers and payroll in the amount of \$1,379,029.72. Vote was unanimous.

Council Member Miller made a motion seconded by Council Member Wolz to approve the request from the Cody Elks to allow children in the secondary dispensing area during events that involve children. Vote was unanimous.

Council Member Anderson made a motion seconded by Council Member Edwards to approve the financial statements and audit report for fiscal year 2012-2013. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Edwards to adopt the swim beach plan for Beck Lake as requested by the Shoshone Recreation District, and direct Shoshone Recreation District (SRD) to pursue professional services for developing construction and bid documents for the project, noting SRD is prepared to pay all expenses associated with developing the plan. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Miller to enter into a Project Development and Administration Agreement between the City of Cody, Forward Cody and Cody Labs, authorize the Mayor to acknowledge the Lease Agreement between Forward Cody and Cody Labs, and authorize the Mayor to sign each agreement contingent upon review and approval by the City Attorney and authorize the Mayor to sign a letter of support. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Edwards to approve the City of Cody Personnel and Policy Manual as revised. Vote was unanimous.

ORDINANCE 2013-18 – FIRST READING

AN ORDINANCE ADOPTING A HEAVY INDUSTRIAL ZONING DISTRICT AND ASSOCIATED DEFINITIONS BY AMENDING CITY OF CODY CODE TITLE 10, CHAPTERS 1 and 10. Council Member Wolz made a motion seconded by Council Member Anderson to approve Ordinance 2013-18 on first reading. Vote was unanimous.

ORDINANCE 2013-19 - FIRST READING

AN ORDINANCE REZONING CERTAIN LANDS IN THE AREA OF ROAD 2AB LOCATED WITHIN THE CITY OF CODY, PARK COUNTY WYOMING FROM THE INDUSTRIAL “E” ZONING DISTRICT TO THE HEAVY INDUSTRIAL ZONING DISTRICT. Council Member Fritz made a motion seconded by Council Member Anderson to approve Ordinance 2013-19 on first reading. Vote was unanimous.

ORDINANCE 2013-21 – FIRST READING

AN ORDINANCE REZONING CERTAIN LANDS IN THE AREA OF REESY ROAD LOCATED WITHIN THE CITY OF CODY, PARK COUNTY, WYOMING FROM THE INDUSTRIAL “E” ZONING DISTRICT TO THE HEAVY INDUSTRIAL ZONING DISTRICT. Council Member Fritz made a motion seconded by Council Member Anderson to approve Ordinance 2013-21 on first reading. Vote was unanimous.

RESOLUTION 2013-21

A RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION FOR RECREATIONAL TRAILS PROGRAM (RTP) FUNDS DERIVED FROM FEDERAL HIGHWAY ADMINISTRATION (FHWA) FOR THE PURPOSE OF DEVELOPING TRAILS AT BECK LAKE PARK. Council Member Miller made a motion seconded by Council Member Wolz to approve Resolution 2013-21 with the understanding that the Park County Peddlers will secure the match required. Vote was unanimous.

RESOLUTION 2013-18

A RESOLUTION AMENDING THE CITY OF CODY FINAL BUDGET FOR FISCAL YEAR 2013-2014. Council Member Wolz made a motion seconded by Council Member Anderson to approve Resolution 2013-18. Vote was unanimous.

There being no further business, Mayor Brown adjourned the meeting at 8:39 pm

Cindy Baker
Administrative Services Officer

Nancy Tia Brown
Mayor

Vendor Name	Description	Amount
813-NCPERS WYOMING	PREMIUM	432.00
ACE HARDWARE	SUPPLIES	264.23
ADVANCED INFO SYSTEMS	OUTSOURCE BILLS	602.29
ALSCO	TOWELS	100.06
AMERICAN FAMILY LIFE ASSUR.	PREMIUMS	2569.85
AMERICAN WELDING & GAS, INC.	CYLINDER RENTAL	108.81
BAREFOOT, CHRISTOPHER	RESTITUTION	50.00
BEAR CO, INC	TIRES	1787.38
BEARTOOTH COUNTRY FLOWERS	COUNCIL EXPENSE	78.50
BEARTOOTH HYDROSEED	HYDROSEED AIRPORT WATER MAIN	6883.75
BERRY, RON	REIMBURSE FOR CDL	60.00
BIG HORN PAINT	THINNER	22.39
BIG HORN PRECAST	LEACH TANK AND LID	1050.00
BIG HORN RADIO NETWORK	ADVERTISING	989.40
BIG HORN WHOLESALE	MATERIAL & SUPPLIES	602.21
BLAKEMAN PROPANE, INC	SUPPLIES	21.10
BOOT BARN, INC	UNIFORMS - KEITH	154.96
BORDER STATES INDUSTRIES INC	METER	383.20
BRAD HALL MANAGEMENT	FUEL	18678.15
BRASSE, JOLENE	REIMBURSE FOR SUPPLIES	46.22
BRUCO INC	MATERIAL & SUPPLIES	161.76
CALIFORNIA CONTRACTOR'S SUPPLY	TOOLS	149.00
CARQUEST AUTO PARTS	REPAIR PARTS	662.68
CENTURY LINK	PHONE CHARGES	803.19
CHUCKS LAWN CARE	SNOW REMOVAL	150.00
CITY OF CODY	UTILITIES	2062.59
CLARK, DOUGLAS	REFUND UTILITY DEPOSIT	189.51
CODY CAB	TIPSY TAXI VOUCHERS	273.00
CODY ENTERPRISE	ADVERTISING	3021.00

CODY WINNELSON COMPANY	PARTS	114.93
COPENHAVER KATH KITCHEN KOLPITCKE LLC	LEGAL SERVICES	6396.25
CRUM ELECTRIC	INVENTORY	136.56
DELL MARKETING	LAPTOPS	3651.74
DENNY MENHOLT CHEVROLET	RETURN BID BOND	2800.00
DENNY MENHOLT CHEVROLET	2014 CHEVY SIVERADO	27826.00
DEPT OF FAMILY SERVICES	BACKGROUND CHECKS	480.00
DERBYSHIRE, CHANTEL	REFUND CASH BOND	30.00
DISPLAY SALES COMPANY	XMAS DECORATIONS	747.00
DIVISION OF VICTIM'S SERVICES	CRIME VICTIM'S COMP - NOV 2013	748.00
ENERGY WEST	UTILITIES	16594.55
ENGINEERING ASSOCIATES	PROFESSIONAL FEES	6105.31
ETC., LLC	CASE 13-1336	112.50
FASTENAL COMPANY 01WYCDY	CHRISTMAS LIGHTS	10.53
FERGUSON WATERWORKS	HYDRANT REPAIR	22.00
FINCHER, CATHERINE	RESTITUTION	150.00
FUN EXPRESS	XMAS AROUND THE WORLD	313.20
GRAINGER	CALENDAR	41.40
GREEN, AARON	REFUND UTILITY DEPOSIT	24.39
H B I INSURANCE	BOND - POLICE CHIEF	170.00
HART, ZACHORY W	REIMBURSE FOR CDL FEES	60.00
HD SUPPLY POWER SOLUTIONS, LTD	INVENTORY	7612.69
HEARTLAND PAPER COMPANY	MATERIAL & SUPPLIES	388.00
HONNEN EQUIPMENT	SIDE WINDOW FOR JOHN DEERE BLADE	201.08
ICOP	REPAIR BASE UNIT	90.00
K MART	SUPPLIES / RESTITUTION	114.91
KEEGAN & WINSLOW LAW FIRM	PROFESSIONAL FEES	81.00
KINCHELOE PLUMBING AND HEATING	REPAIRS	87.30
KITCHEN, SCOTT	REIMBURSE FOR MILEAGE	45.77
KOONS, JOHN H	RESTITUTION	100.00
L.N. CURTIS & SONS	UNIFORMS	87.53
LINCOLN COMMERCIAL POOL EQUIP	REPAIR THERAPY VACUUM	160.47
LONG BUILDING TECH INC	BOILER TEAR DOWN / INSPECTION	2393.04
MORRIS, LESLIE	REFUND CREDIT BALANCE	134.51
MOTOR PARTS INC	REPAIR PARTS	382.54
MOUNTAIN WEST SCREEN PRINTERS	UNIFORMS / REC PROGRAMS	1026.76
N F P A	MEMBERSHIP DUES	165.00
NELSON, ELYSA	VOLLEYBALL REFEREE	50.00
NORCO, INC.	SUPPLIES	10.85
NORTHWEST SIGN RECYCLING	SIGN BLANKS	320.48
ONE-CALL OF WYOMING	ONE CALL FEES	58.50
OWEN, DON	VOLLEYBALL REFEREE	150.00
PARK COUNTY	LEC UTILITIES / CONTRACT	32670.12
PARK COUNTY ANIMAL SHELTER	ANIMAL SERVICE CONTRACT	3750.00
PARK COUNTY LANDFILL	LANDFILL CHARGES	61403.00
PARK COUNTY SHERIFF	INCARCERATION - NOV 2013	990.00
PETTET, ARTHUR	REFUND UTILITY DEPOSIT	158.37
PHELPS, JOHN R	REFUND UTILITY DEPOSIT	36.60
PIPESTONE EQUIPMENT	WEST LIFT STATION BY-PASS VALVE	690.00
POWELL TRIBUNE	ADVERTISING	33.50
PROFORCE LAW ENFORCEMENT	TASER CARTRIDGES	527.95
PROVIDENT LIFE & ACCIDENT INS	PREMIUMS	199.82
PURCHASE POWER	POSTAGE	2019.99
QUALITY ASPHALT PAVING INC	ASPHALT PATCHING	5870.10
RADAR SHOP	RADAR RECERTIFICATION	885.00
ROCKY MOUNTAIN POWER	UTILITIES	457.72
SCHOENING, KRISTA	VOLLEYBALL REFEREE	25.00
SCHOENING, WILLIAM D	BASKETBALL/VOLLEYBALL REFEREE	269.00
SHOSHONE MUNICIPAL PIPELINE	SMP WATER PURCHASES - NOV 2013	92069.42
SHOSHONE OFFICE SUPPLY	SUPPLIES	264.11
SITZ III, ALEX H.	PROFESSIONAL FEES	515.78
SKARSHAUG TESTING LAB	SAFETY SUPPLIES	1162.98

SLETTEN CONSTRUCTION	STAMPEDE PROJECT PAY EST. #5 RETAINAGE	
SOLIS, VICKI	PAYOUT	27798.14
SQUAD ROOM EMBLEMS	REFUND UTILITY DEPOSIT	162.56
STEWART'S MERCANTILE	CPD SHIRT PATCHES	597.47
STROUPE PEST CONTROL CO	MEETING EXPENSE	107.52
THE SOLAR STORE	PEST CONTROL	208.00
THE UPS STORE	SOLAR PANELS / NEW CODY	3220.00
THOMSON REUTERS	SHIPPING	283.48
TORCZON, HEIDI	SUBSCRIPTION	247.56
U S POST OFFICE	VOLLEYBALL REFEREE	87.50
UNUM LIFE INS - LTD	PRESORT POSTAGE FEE	200.00
UNUM LIFE INS - LIDW	PREMIUMS	2939.54
V-1 PROPANE	PREMIUMS	1681.99
VERIZON	PROPANE	145.34
VISA	CELL PHONE SERVICE / IPADS	9103.48
W.W.Q. & P.C.A.	TRAVEL/MEETING EXP. / SUPPLIES	2809.89
WAL MART COMMUNITY BRC	YEARLY MEMBERSHIP	240.00
WASTEQUIP	SUPPLIES	444.53
WESCO DISTRIBUTION INC	END CAP - DUMPSTERS	111.94
WESTERN PATHOLOGY CONSULTING	INVENTORY	1670.80
WOMACK MACHINE SUPPLY CO.	RANDOM TESTING	261.00
WORTHAM, RAYNA	PARTS	46.61
WYOMING ASSC. OF RURAL WATER	REIMBURSE FOR UNIFORMS	38.97
WYO DEPT OF WORKFORCE SERVIC	YEARLY MEMBERSHIP	375.00
WYOMING DEPT OF TRANSPORTATION	CONTRIBUTIONS	7891.64
WYOMING HOME & RANCH	SYSTEM UPGRADE - BIG HORN AVE	78.91
WYOMING LAW ENFORCEMENT ACADEMY	SHOP TOWELS	38.47
WYOMING MUNICIPAL POWER AGENCY	DUI ENF TRAINING	150.00
WYOMING RETIREMENT SYSTEM	POWER PURCHASE - NOV 2013	711498.10
YELLOWSTONE REGIONAL AIRPORT	CONTRIBUTIONS	62469.76
	DECEMBER FUNDING	12725.08
	TOTAL	1174183.76