

# City of Cody City Council      REVISED

## AGENDA

Tuesday, November 19, 2013 - 7:00 p.m. (Pre-Meeting 6:30 p.m.)  
Meeting Place: City Hall – Council Chambers – 1338 Rumsey Avenue, Cody, WY

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Meeting Called to Order  
Pledge of Allegiance  
Moment of Silence  
Roll Call  
Agenda Review and Approval  
Mayor's Recognitions and Announcements

1. Consent Calendar: All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.
  - a. Approve Minutes of the Regular Meeting from 11/5/13.
  - b. Approve the change in dispensing room for Good 2 Go Stores LLC located at 221 Yellowstone Ave. contingent upon the completion of building modifications.
  - c. Authorize the Mayor to enter into and sign an Agreement between the City of Cody and the Mountain Spirit Habitat for Humanity regarding the Mountain Spirit Addition CDBG Project through the Wyoming Business Council contingent up on review and approval by the City Attorney.
  - d. Nominate Jim Wilson from Sheridan for a three year appointment on the LGLP Board for the Member-at Large, and nominate James Hudelson, Goshen County Commissioner for a three year appointment to the LGLP Board for the County Commissioner position.
  - e. Authorize the Mayor to sign a letter to AT&T and Md7 in reference to the Cell Tower Lease Agreement Proposal.
  - f. Authorize the Mayor to sign the Professional Tree Trimming Services Contract with Arbor Solutions Tree Care.
2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.
3. Public Hearing
  - a. A public hearing to determine if it is in the public interest to apply for a \$696, 680 grant from the Wyoming Business Council Business Committed Program to construct a 3,040 square foot medical laboratory/teaching center for the Schmidt Lee Institute of Surgical Anatomy.
4. Conduct of Business
  - a. Approve Vouchers and Payroll in the amount of \$1,430,674.40.
  - b. **RESOLUTION 2013-19**  
**A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING BUSINESS COUNCIL-BUSINESS READY COMMUNITIES FOR A BUSINESS COMMITTED GRANT TO ASSIST**

**IN THE DEVELOPMENT OF A MEDICAL LABORATORY FOR THE  
SCHMIDT LEE INSTITUTE OF SURGICAL ANATOMY.**

Staff Reference: Jenni Rosencranse, City Administrator

Spokesperson: James Klessens, Forward Cody

5. Tabled Items
6. Matters from Staff Members or Council Members

**City of Cody**  
**Council Proceedings**  
**Tuesday, November 5, 2013**

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, November, 2013 at 7:00 p.m.

Present: Mayor Nancy Tia Brown, Council Members Donny Anderson, Landon Greer, Steve Miller and Stan Wolz, City Administrator Jenni Rosencranse, City Attorney Scott Kolpitcke and Administrative Services Officer, Cindy Baker.

Absent: Council Member Bryan Edwards.

Mayor Brown called the meeting to order at 7:00 p.m.

Council Member Miller made a motion seconded by Council Member Fritz to approve the agenda as amended to reflect an addition of a Proclamation. Vote was unanimous.

Jerri Torczon, Park County Clerk presented the City of Cody with a Park County Flag.

Mayor Brown read the proclamation declaring the month of November as National American Indian Heritage Month.

Council Member Miller made a motion seconded by Council Member Anderson to approve the consent calendar as presented including approval of the Minutes of the Special Meeting Approve Minutes of the Special Meeting Minutes from 10/10/13 and Regular Meeting Minutes 10/15/13; authorize the use and closure of Sheridan Avenue from 9<sup>th</sup> Street to 14<sup>th</sup> Street and Beck Avenue from 8<sup>th</sup> Street to 10<sup>th</sup> Street for the Cody Events Committee's 21<sup>st</sup> Annual Christmas Parade on Saturday, November 30, 2013; and sponsor the \$100 parade permit fee approve sponsoring cost in the amount of \$1,494.58 from the Lodging Tax Fund for cost associated with staff and equipment to provide traffic control, barricades, closure signage, and detour routing, all contingent upon the Cody Events Committee providing the City of Cody with proof of insurance, as well as, the Wyoming Department of Transportation paperwork be submitted for the Mayor's signature; authorize the Mayor to sign a Community Development Block Grant Agreement between the Wyoming Business Council, Division of Investment Ready Communities and the City of Cody for the Cody Master Plan project. Appoint Mayor Brown as the voting delegate for the 2014 WAM Winter Workshop in February, 2014; approve and adopt the new Recreation membership categories with rates and discounts effective December 1, 2013. Vote was unanimous.

At 7:08 pm Mayor Brown began the public hearing to determine if it is in the public interest approve the transfer of location of the retail liquor license held by Michele Prevost dba Juniper Wine and Spirits from 30 Pearson Ave to 1128 12<sup>th</sup> Street. Cindy Baker, Administrative Services Officer entered into public record the 111 written comments, 110 in favor and 1 opposed, that were received in reference to this transfer. Michele Prevost, provided the Governing Body with background on their business plans if the transfer is approved. Five citizens spoke in favor of this transfer and one citizen opposed. After calling for comments three times and there being none, Mayor Brown closed the public hearing at 7:30 pm.

Council Member Miller made a motion seconded by Council Member Wolz to approve the transfer of location of the retail liquor license held by Michelle Prevost dba Juniper Wine and Spirits from 30 Pearson Ave to 1128 12<sup>th</sup> Street contingent upon the purchase of the building and any alterations to the building complying with all City Regulations, with the transfer of location to be effective June 23, 2014. Vote was unanimous.

Council Member Fritz made a motion seconded by Council Member Wolz to approve vouchers and payroll in the amount of \$874,052.28. Council Member Greer recused himself from the vote. Vote was unanimous.

Council Member Wolz made a motion seconded by Council Member Anderson to approve Change Order No. 1 for the 29<sup>th</sup> Street Pathway Project, authorize the Mayor to sign the change order and approve the associated voucher in the amount of \$3,730.39 to Harris Trucking & Construction Company. Vote was unanimous.

**RESOLUTION 2013-17**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS/HER DESIGNEE TO SIGN WATER RIGHT TRANSFER DCOUMENTS.** Council Member Fritz made a motion seconded by Council Member Greer to approve Resolution 2013-17. Vote was unanimous.

There being no further business, Mayor Brown adjourned the meeting at 8:10 pm

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Cindy Baker  
Administrative Services Officer

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Nancy Tia Brown  
Mayor

MEETING DATE: NOVEMBER 19, 2013  
DEPARTMENT: ADMINISTRATIVE SERVICES  
PREPARED BY: SARA WEAD, ASSISTANT  
ADMINISTRATIVE SERVICE OFFICER  
DEPT. DIR. APPROVAL: \_\_\_\_\_  
CITY ADM. APPROVAL: \_\_\_\_\_

## **AGENDA ITEM SUMMARY REPORT**

### **Request for Change in Dispensing Room**

#### **ACTION TO BE TAKEN:**

Approve the change in dispensing room to a 9' x 43' room on the east end of the building for Good 2 Go Stores LLC located at 221 Yellowstone Ave contingent upon building modifications completed as per the proposed drawing.

#### **SUMMARY OF INFORMATION:**

Brad Hinze on behalf of Good 2 Go Stores LLC has requested a change in dispensing room from the current liquor store location to a proposed room within the convenient store described as a 9' x 43' room on the east end of the building. Good 2 Go Stores LLC will be remodeling and in order to accommodate construction needs would like to move the dispensing room within the convenient store in order to continue to operate during the construction phase.

#### **FISCAL IMPACT**

None.

#### **ALTERNATIVES**

1. Approve the change in dispensing room
2. Deny the change in dispensing room

#### **ATTACHMENTS**

Agenda request form, drawing of proposed dispensing room

#### **AGENDA & SUMMARY REPORT TO:**

Brad Hinze, bhinze@good2gostores.net

**AGENDA ITEM NO. \_\_\_\_\_**

## City of Cody Agenda Request Form

In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You may be notified by mail, telephone or e-mail of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to see if your concerns can be addressed without appearing before the Council.

Please provide the following detailed information relating to your concern or request. This form (and any relevant attachments) is due no later than seven days prior to a Council meeting to allow sufficient time for internal review. Council packets are prepared the Wednesday prior to the Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532)

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Name of person to appear before the Council Brad Hinze

Organization Represented Good 2 Go Stores

Date you wish to appear before the Council Nov 19

Mailing Address PO Box 2468 Telephone 899-2012

E-Mail Address bhinze@good2go stores.net

Preferred form of contact: Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

Names of all individuals who will speak on this topic Brad Hinze

Event Title (if applicable) \_\_\_\_\_

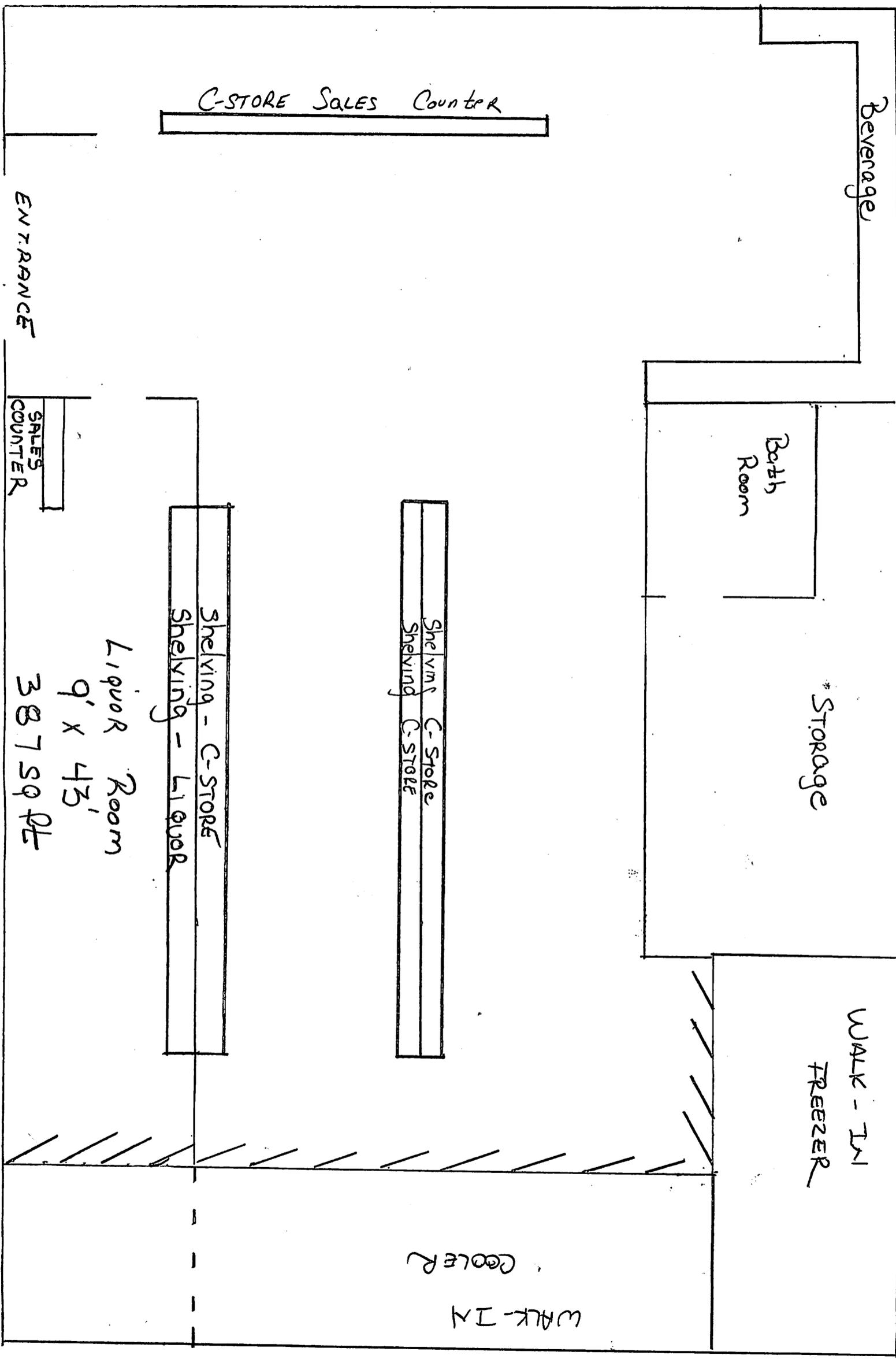
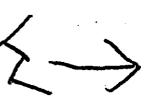
Date(s) of Event (if applicable) \_\_\_\_\_

Full description of topic to be discussed (include all relevant information, attach additional sheet if necessary) We are requesting to move the liquor sales from its current location to the front of the C-STORE while construction of the new store takes place, Estimated Dates Dec 1st - June 30th

Which City employee(s) have you spoken to about this issue? Sara Wead

Signature Brad Hinze Date 10/30/13

# Fuel Islands



ENTRANCE

SALES COUNTER

C-STORE SALES Counter

Beverage

Bath Room

Storage

WALK-IN FREEZER

Shelving C-STORE

Shelving - LIQUOR

Liquor Room

9' x 43'

387 sq ft

COOLER

WALK-IN

MEETING DATE: NOVEMBER 19, 2013  
DEPARTMENT: CITY ADMINISTRATOR  
PREPARED BY: JENNIFER ROSENCRANSE  
DEPT. DIR. APPROVAL: \_\_\_\_\_  
CITY ADM. APPROVAL: \_\_\_\_\_  
PRESENTED BY: \_\_\_\_\_

## **AGENDA ITEM SUMMARY REPORT** **Mountain Spirit Habitat for Humanity Project Agreement**

### **ACTION TO BE TAKEN:**

Authorize the Mayor to sign an agreement between the City of Cody and Mountain Spirit Habitat for Humanity regarding the Mountain Spirit Addition CDBG Project through the Wyoming Business Council.

### **SUMMARY OF INFORMATION:**

The City of Cody applied for a grant on behalf of the Mountain Spirit Habitat for Humanity (MSHH) for the construction of infrastructure within the Mountain Spirit Addition. MSHH will build 18 single family dwellings for low income residents. We were notified in June that the grant had been approved and we are awaiting the grant agreement from the Wyoming Business Council. During the public hearing and resolution approval, we also presented a draft agreement between the City of Cody and the MSHH. At the time, we did not ask for authorization for the Mayor to sign it as we were not sure if we would receive the grant funds. The Agreement spells out the responsibilities of each entity. It is now appropriate timing to sign the Agreement and it will be necessary to have on file at the Wyoming Business Council Office before the grant agreement can be signed.

### **FISCAL IMPACT**

The Agreement states that any cost overruns will be the responsibility of the MSHH.

### **ALTERNATIVES**

### **ATTACHMENTS**

Agreement

### **AGENDA & SUMMARY REPORT TO:**

**AGENDA ITEM NO. \_\_\_\_\_**

## AGREEMENT

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between the CITY OF CODY, Wyoming, hereinafter referred to as CITY, and Mountain Spirit Habitat for Humanity, hereinafter referred to as HABITAT:

WITNESSETH:

WHEREAS, HABITAT is aware that CITY has obtained a grant from The Wyoming Business Council for Community Development Block Grant 2013 for the completion of and installation of infrastructure in the Mountain Spirit Addition Subdivision in Cody, Wyoming,

WHEREAS, CDBG has requested that the CITY enter into a formal agreement with HABITAT to ensure compliance with the grant agreement,

NOW, THEREFORE, the parties do mutually agree as follows:

1. HABITAT agrees to cooperate with CITY and provide CITY with all necessary information to complete the recording requirements that CITY has pursuant to the HUD (Housing and Urban Development) and Wyoming Business Council Guidelines for CDBG program.

2. HABITAT also agrees to fully cooperate with CITY in meeting the requirements of all terms of the Community Development Block Grant –grant agreement.

3. HABITAT agrees to ensure continued benefit to low and moderate income persons as defined by the CDBG grant agreement requirements.

4. HABITAT will undertake complete responsibility for preparation of any documentation required for post grant monitoring and evaluation, including but not limited to:

a. Documentation regarding completion of the infrastructure installation.

b. Documentation regarding other data as the Wyoming Business Council and/or City may require.

6. HABITAT agrees the CDBG funds will be used for the sole purpose of installing infrastructure for the completion of 18 homes in the Mountain Spirit Addition in Cody, Wyoming.

7. HABITAT agrees to submit all quarterly status reports, annual beneficiary reports and all other reports required by HUD and as certified to in the CDBG Grant Agreement between WBC & the CITY OF CODY.

8. HABITAT understands that a CDBG Grant Agreement must be signed by the City before any costs may be incurred.

9. HABITAT understands and agrees that in the event the actual costs of the project are more than estimated, and more than the available CDBG funds allocated to this project by WBC, and as such, the CITY is liable to compensate for the difference pursuant to the Community Development Block Grant –

Agreement, HABITAT agrees to reimburse CITY for all such costs and expenses for which CITY is liable.

10. CITY and HABITAT will jointly undertake responsibility in securing the services of construction contractors, builders or other persons as necessary for the completion of the project.

11. CITY and HABITAT agree to comply with all Community Development Block Grant Funding.

12. CITY will undertake responsibility for administration of grant proceeds as required by the Wyoming Business Council under the terms of the grant.

13. CITY does not waive their sovereign immunity by entering into this agreement and specifically retains all immunities and defenses provided by law with regard to any action based on this agreement, pursuant to W. S. 1-39-104(a).

IN WITNESS WHEREOF, CITY and HABITAT execute this Agreement as of the date first written above.

**CITY OF CODY**

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**Mayor**

**ATTEST:**

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**Clerk**

**Mountain Spirit Habitat for Humanity  
Park County, Wyoming**

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**Board President**

**ATTEST:**

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**Board Secretary**

MEETING DATE: NOVEMBER 19, 2013

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: LESLIE BRUMAGE

PRESENTED BY: LESLIE BRUMAGE

## **AGENDA ITEM SUMMARY REPORT**

### **Local Government Liability Pool Ballot**

#### **ACTION TO BE TAKEN:**

There are two LGLP Board positions that will be vacated on January 1, 2014. As a member of LGLP the City of Cody Council is allowed to vote for each open position.

The City may vote for no more than one candidate for the At-large Position and no more than one County Commissioner Position to be elected to the LGLP Board. Based on reviews and information received, staff recommends Jim Wilson for the at-large position and James Hudelson, for the County Commissioner Position. Both individuals have prior experience on the LGLP board and have a substantial understanding of municipal issues.

#### **SUMMARY OF INFORMATION:**

The Local Government Liability Pool (LGLP) provides the City of Cody with liability insurance. The self-insurance account, known as the Local Government Liability Pool (LGLP) is an alternative to buying commercial liability insurance. LGLP is a method for local governments to pool their funds to handle and pay claims which they may be held legally liable for under the Wyoming Governmental Claims Act (GCA), under federal civil rights or other federal statutes, and under the laws of other jurisdictions. LGLP is governed by W.S. §1-42-201 through §1-42-207. LGLP provides the City of Cody with a \$250,000 per person/\$500,000 per occurrence limit for claims brought under the Wyoming Governmental Claims Act. LGLP provides \$1,500,000 per occurrence limit for covered claims brought under the federal civil rights laws and the laws of other jurisdictions. LGLP is governed by a seven member board in which the participants elect by official vote.

#### **FISCAL IMPACT**

None

#### **ALTERNATIVES**

N/A

#### **ATTACHMENTS**

1. LGLP ballot form

#### **AGENDA & SUMMARY REPORT TO:**

None

**AGENDA ITEM NO. \_\_\_\_\_**

# Local Government Liability Pool

PO Box 20700

Cheyenne WY 82003-7015

## Official Ballot

In accordance with the Local Government Liability Pool Rules and Regulations, Chapter II, Section 1, board members shall be elected from the participating local governmental entities. Each participating entity shall be allowed one vote for each open position. The majority of the votes received by the Executive Director will constitute the successful electee.

There are two (2) board positions (listed alphabetically) that will be vacated on January 1, 2014; an at-large position and a county commissioner position.

### At-Large Position (3-year term)

Vote for one (1) of the three (3). Listed Alphabetically

#### Nancy Pieropan - Lander

Nancy Pieropan grew up on a Christmas tree farm in rural Massachusetts surrounded by a family of artists and educators. She earned a Bachelors degree in Plant and Soil Science from the University of Massachusetts in 1980 and moved to Lander that year.

Nancy took a job with the City of Lander as the Weed & Pest Control Supervisor in 1981 where she worked for 9 years. During the 1990's she owned and operated a successful child care facility in downtown Lander. Since 1999 she has been employed by Fremont County Weed and Pest Control District as an assistant supervisor.

Nancy was appointed to the Lander City Council in 2001 and has run un-opposed *for that office in 3 general elections*. At the present time she serves as Council President. She has served on the Boards of the Lander Chamber of Commerce and the Fremont County Weed & Pest Control District. During those terms she had the opportunity to be the Chamber President and the Weed and Pest Board Chairperson.

Nancy is an active member of many professional organizations. She is currently the secretary of the Northern Rockies Invasive Plant Council as well as the secretary of the Wyoming Biological Control Steering Committee. She has served as the President of the Wyoming Mosquito Management Association and the Secretary of the Wyoming Weed & Pest Council.

#### Linda Ann Smith - Rawlins

Linda currently serves on the LGLP Board as the At-Large position. She is co-owner of Aspen Gifts & Antiques in Rawlins and owns Aspen Gold Realty. She is seeking her third term on the LGLP Board.

She served as past president of the Carbon County Board of Realtors; the Carbon County Clerk for two terms; Administrative Assistant for the City of Rawlins for twelve years as Grant Writer & Grant Administrator; Community Development Interim Director; Administrative Assistant to City Attorney and Administrative Assistant at the Carbon County Memorial Hospital. Linda has prior experience with local area law firms.

Committees and Boards served on: Governor's Planning Council on Development Disabilities; Memorial Hospital Board of Trustees for Carbon County; Carbon County Action Committee; Kids Inc.; Red Cross; United Way; Tracks Across Wyoming; Ft. Steele Historical Development Association and the Carbon County Board of Realtors: President 2011, Treasurer 2010, Secretary 2009. She has published three books (Beginner's Guide to Grant Writing, The Community Connection and the Gift of Walnuts).

Linda is married to Doug Smith and has two daughters. Linda says her experience with City, County and Community boards, coupled with the experience of handling insurance and liability needs hands on, provides a unique insight which she brings to the LGLP Board.

#### Jim Wilson - Sheridan

Jim holds a Masters Degree in Education and Administration.

Jim previously served on the LGLP Board. Jim served as the Mayor of Sheridan for 8 years. Jim served on the Wyoming Water Development Commission for 6 years including the Chairman position. Jim spent 25 years in the field of education including 13 years as an assistant principal.

Jim is an active sports official.

County Commissioner Position Nominees on the Back Side of This Page

(over)

**Local Government Liability Pool  
Official Ballot-Continued**

**County Commissioner Position (3-year term)**

Vote for one (1) Listed Alphabetically

\_\_\_\_\_ **James Hudelson - Goshen County Commissioner**

James Hudelson is currently one of the county commissioner members of the LGLP Board of Directors and is serving as the Treasurer.

Jim is the retired Executive Vice-President and General Manager of Wyrulec Company, a rural electric distribution cooperative serving five counties in Wyoming and Western Nebraska.

Currently he is the Chairman of the Goshen County Commission; Member of the Public Works/GIS Committee; Board member of the Goshen County Intergovernmental Sewer Board; a member of the WYDOT Urban Systems committee for Goshen County; Secretary of the Goshen County Community Facilities Joint Powers Board; commission representative to the Goshen Care Center Joint Powers Board; Board member of the Wyoming County Commissioners Association (WCCA) and Co-Chairman of the WCCA - Revenue and Governmental Affairs Committee.

He is a past trustee, deacon and ordained ruling elder of the First Wyoming Presbyterian Church in Torrington and a Rotary International – Paul Harris Member.

\_\_\_\_\_ **Craig Welling - Uinta County Commissioner**

Craig has served as a Uinta County Commissioner for 16 years. He graduated from BYU in Financial Management and Marketing, with a minor in Accounting and Spanish.

He has owned and operated Welling Financial Services (insurance and investments) for 26 years, as well as owns Mustang Enterprises, a property management co. He served on Uinta County School 1 Board for 13 years.

He currently serves as follows: Chairman of the Uinta County Commission; Uinta County Fire and Ambulance Board and the Uinta County Economic Development Board.

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Name of entity submitting Ballot: \_\_\_\_\_

Name of person submitting Ballot: \_\_\_\_\_

Signature of person submitting Ballot: \_\_\_\_\_

**Ballots are due back in this office no later than December 16, 2013 @ 5:00 P.M. We will accept faxed (307-638-6211) or emailed ([lglp@lglp.net](mailto:lglp@lglp.net)) copies.**

MEETING DATE: NOVEMBER 12, 2013  
DEPARTMENT: PARKS, RECREATION, AND  
PUBLIC FACILITIES  
PREPARED BY: RICK MANCHESTER,  
DIRECTOR  
PRESENTED BY: RICK MANCHESTER

## AGENDA ITEM SUMMARY REPORT

### AT&T Request to renegotiate tower lease

#### ACTION TO BE TAKEN:

Request that City Council makes a motion to authorize the Mayor to send a letter that denies the AT&T and Md7 proposal of renegotiating the Cell Tower Lease.

#### SUMMARY OF INFORMATION:

Steel in the Air, Inc. (SITA) is pleased to provide the following assessment of the valuation of the AT&T lease, regarding the lease extension offer you have received from AT&T and the buyout offer you have received from Md7. We base our assessment on a specific review of your location and a general review of the wireless industry as it impacts AT&T and their cell sites. SITA believes that Md7 is indiscriminately targeting landowners with AT&T leases, likely ones with above average rent or escalation. In other words, we suspect that you were not targeted because of your specific lease but merely because you have a well-paying lease with AT&T.

AT&T through Md7 has proposed to revise the lease agreement to reflect the following changes:

1. Expansion of permitted use: In adding this language, AT&T would be able to add equipment and/or services to the rooftop virtually at will. They can revise their equipment at will and revise its location within the premises at will. It forces the City to assist it with procuring permits.
2. Rent Increase: Increase rent by \$300/month to \$1173.55/month.
3. Right of First Refusal: Adds Right of First Refusal Language which grants AT&T the rights to match the terms of a proposed buyout offer from a third party.

#### SITA Recommendation

We advise against accepting the proposal from Md7 for AT&T. Their proposals for similar situations typically amount to a \$1000 signing bonus and a \$100/month increase in rent. The main reason for our recommendation is the expansion of permitted use language is harmful to the City of Cody on a number of ways.

First, the expansion of permitted use language is intended by Md7 to avoid the necessity of having to come back through the City of Cody for permission for the modification of the existing equipment to accommodate LTE services. Historically the addition of LTE requires larger antennas and additional remote radio units to be installed near the antennas. Our clients have received on average about \$600/month for these proposed modifications as compared to the \$300/month AT&T is offering for unlimited modifications. It must be noted though that the appropriate lease rate increase should be based upon the proposed equipment modifications.

Second, coupled with the ability to sublease vested in AT&T in their lease, the expansion of use language could be used in the future to allow AT&T to add antennas and equipment to the site from other carriers thereby reducing your potential revenue.

**AGENDA ITEM NO. \_\_\_\_\_**

Finally, by signing this amendment, the City would forego not only the additional revenue from LTE, but from any future changes as well. As it pertains to the right of first refusal language, we advise against accepting it at all even in a future LTE amendment.

SITA recommend simply rejecting the proposal and waiting for AT&T to approach you directly to request your approval on their proposed LTE equipment and antennas. At that point, we will be happy to review the specific proposal from AT&T and the proposed equipment to be installed and recommend an appropriate rate.

ATTACHMENTS

Summary SITA Memo to City Administrator

AGENDA & SUMMARY REPORT TO:



## Cody Parks, Recreation and Public Facilities

1402 Heart Mountain Street

PO Box 2200

Cody WY 82414

Phone (307) 587-0400

Fax (307) 587-2565

[www.cityofcody-wy.com](http://www.cityofcody-wy.com)

For Your Information

Action Necessary

Response Requested

### MEMO—13-057

Date: October 29, 2013

To: Jenni Rosencranse, City Administrator

From: Rick Manchester, Director  
Parks, Recreation, and Public Facilities

Subject: Steel in the Air Recommendation

*Staff recommendation is to follow SITA advice and deny the Md7 proposal in writing.*

#### Summary

Steel in the Air, Inc. (SITA) is pleased to provide the following assessment of the valuation of the AT&T lease, regarding the lease extension offer you have received from AT&T and the buyout offer you have received from Md7. We base our assessment on a specific review of your location and a general review of the wireless industry as it impacts AT&T and their cell sites.

SITA believes that Md7 is indiscriminately targeting landowners with AT&T leases, likely ones with above average rent or escalation. In other words, we suspect that you were not targeted because of your specific lease but merely because you have a well-paying lease with AT&T.

#### Subject Site

The current lease pays \$873.55/month having just escalated the annual 3% escalation amount in March of this year. We queried our database for other rooftop leases in Wyoming and found three. The average of these leases is \$1296/mo. We also contacted a number of Wyoming cities and counties to inquire about rooftop leases. They averaged \$1195/mo. The range for all 5 leases was between \$1000/month and \$1500/month. Accordingly, your lease appears to be undervalued. Your escalation is average with most leases SITA sees escalating 2.7-3% per year.

AT&T through Md7 has proposed to revise the lease agreement to reflect the following changes:

1. Expansion of permitted use: In adding this language, AT&T would be able to add equipment and/or services to the rooftop virtually at will. They can revise their

equipment at will and revise its location within the premises at will. It forces the City to assist it with procuring permits.

2. Rent Increase: Increase rent by \$300/month to \$1173.55/month.

3. Right of First Refusal: Adds Right of First Refusal Language which grants AT&T the rights to match the terms of a proposed buyout offer from a third party.

#### SITA Recommendation

We advise against accepting the proposal from Md7 for AT&T. Their proposals for similar situations typically amount to a \$1000 signing bonus and a \$100/month increase in rent. The main reason for our recommendation is the expansion of permitted use language is harmful to the City of Cody on a number of ways.

First, the expansion of permitted use language is intended by Md7 to avoid the necessity of having to come back through the City of Cody for permission for the modification of the existing equipment to accommodate LTE services. Historically the addition of LTE requires larger antennas and additional remote radio units to be installed near the antennas. Our clients have received on average about \$600/month for these proposed modifications as compared to the \$300/month AT&T is offering for unlimited modifications. It must be noted though that the appropriate lease rate increase should be based upon the proposed equipment modifications.

Second, coupled with the ability to sublease vested in AT&T in their lease, the expansion of use language could be used in the future to allow AT&T to add antennas and equipment to the site from other carriers thereby reducing your potential revenue.

Finally, by signing this amendment, the City would forego not only the additional revenue from LTE, but from any future changes as well. As it pertains to the right of first refusal language, we advise against accepting it at all even in a future LTE amendment.

We recommend simply rejecting the proposal and waiting for AT&T to approach you directly to request your approval on their proposed LTE equipment and antennas. At that point, we will be happy to review the specific proposal from AT&T and the proposed equipment to be installed and recommend an appropriate rate.

#### General Risk of Termination

It is our general opinion that terrestrial based tower networks will not be obsolete within the next 10 years, and could last considerably longer than that. Furthermore, is our belief that there are other wireless technologies that will increase the need for towers, at least during the next 10 years. These include wireless internet, satellite radio repeaters (satellite radio actually relies on towers in more urbanized areas), and new voice and data services.

#### Termination due to Consolidation

There is and has been the possibility of consolidation between carriers. In the last three years, the industry has had a number of large mergers. AT&T/Cingular, Sprint/Nextel, and Verizon/Alltel to name a few. In each of these cases, some cell sites have been terminated or will be terminated as a result of duplication. Future consolidation could create further redundancy, thereby increasing the risk that a specific cell site might no longer be needed. On March 21, 2011, AT&T announced their merger with T-Mobile. In late August, 2011, the

Department of Justice sued AT&T to block the acquisition on the basis that the combined company would reduce competition in the US.

Shortly thereafter, the FCC came out in opposition to the merger after which AT&T withdrew its application. Accordingly, AT&T announced that they will no longer be pursuing the merger. The general feeling in the industry is that any proposed merger in the future between AT&T and another one of the “big 4” (Verizon, T-Mobile, Sprint) would be deemed anti-competitive.

#### Termination due to Optimization

While there is no technology that we are aware of now that will make cell towers obsolete as a whole in the near and mid-term future, there are technologies that could increase the effectiveness of individual cell sites, making some expendable. Increases in the capabilities of “smart antennas” could extend the range of cell sites or make them capable of handling calls differently depending upon the time of day. Increases in base station equipment efficiency (the equipment that handles the calls at the cell site) could increase capacity, thereby reducing the number of cell sites necessary for the operation of the network. In general, we don’t believe that optimization will cause a significant termination of existing cell sites. In fact, we suspect that optimization of networks will increase the number of cell sites substantially in the future.

#### Specific Risk of Termination

In this case, SITA examined the subject location to determine whether there are other alternatives for AT&T to utilize. We started by reviewing AT&T’s coverage area to determine whether the sites provide uniform coverage. According to the coverage map below, the complete loss of this site would create a significant loss of coverage in the area. If AT&T were to go the route of building a new tower, it would be an expensive decision for them and would cost upwards of \$250,000. For AT&T to relocate to another rooftop, the cost would exceed \$100,000.

Attachments; Full SITA Analysis Report  
Md7 proposal

David Crowe, Md7 | Lease Consultant  
10590 West Ocean Air Dr.  
San Diego CA 92130

RE: Communications Facility located at 1402 HEART MOUNTAIN ROAD, CODY, WY 82414

FA#: 10139354

Dear Mr. Crowe,

We have reviewed your request to modify the existing lease tower at 1402 Heart Mountain in Cody Wyoming. We have been advised by our consultant to decline your requested lease term modifications. If you wish to add equipment such as LTE equipment to the existing tower we will consider a request and new offer directly from AT&T.

If you have any questions regarding our decision, please contact me by phone at (307) 527-3484 or by email to [RickM@cityofcody.com](mailto:RickM@cityofcody.com).

Sincerely,

Rick Manchester, Director  
Parks, Recreation, and Public Facilities

CC: Nancy Tia Brown, Mayor  
City Council Members  
Jenni Rosencranse, City Administrator



March 11, 2013

CITY OF CODY  
1338 Rumsey Avenue  
ATTN: Rick Manchester  
CODY, MT 82414

Re: Communications Facility located at 1402 HEART MOUNTAIN ROAD, CODY, WY 82414

FA#: 10139354

Dear Landlord,

As you are aware, AT&T Mobility (“AT&T”) has partnered with Md7 to work with you to facilitate certain modifications to the cell site lease on your property. These modifications will allow AT&T to meet current business requirements and enhance your site’s value to the network.

### **Changes in the Wireless Industry**

Recent industry developments are changing how wireless telecommunications carriers operate. In the past, carriers focused on rapidly building out their networks in order to provide the best coverage. Today, while consumers are enjoying greater services and better coverage than ever before, operating costs continue to escalate. As a result, the wireless industry is also focusing on operating networks as efficiently as possible.

In order to maintain its long-term flexibility, AT&T will require the following lease provisions to address future technological and network changes and will provide the following:

- **\$300.00 per month in additional Rent**
- Expansion of Permitted Use

“Lessee, its personnel, invitees, contractors, agents, sublessees, or its authorized sublessees, or assigns may use the Premises, at no additional cost or expense, for the transmission and reception of any and all communications signals and to modify, supplement, replace, upgrade, expand, including but not limited to the number and type(s) of antennas, or refurbish the equipment and/or improvements thereon, or relocate the same within the Premises at any time during the term of this Lease for any reason, or in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services or for any other reason. Lessor shall reasonably cooperate in obtaining governmental and other use permits or approvals necessary or desirable for the foregoing permitted use. If Lessor does not comply with the terms of this section, in addition to any other rights it may have at law, Lessee may terminate this Lease and shall have no further liability to Lessor. If Lessor does not comply with the terms of this section, Lessee will have the right to exercise any and all rights available to it under law and equity,

including the right to cure Lessor's default and to deduct the costs of such cure from any monies due to Lessor from Lessee.”

■ Sale of Property/ Rental Stream Offer

I. Sale of Property. If Landlord, at any time during the Term of the Agreement, decides to sell, subdivide or rezone any of the Premises (or any interest therein), all or any part of the Property or Surrounding Property (or any interest therein), to a purchaser other than Tenant, and Landlord receives a bona fide written offer from a third party or proposes an offer to a third party or receives a modified written offer from a third party, Landlord shall immediately furnish Tenant with a copy of such offer. Tenant shall have the right within ninety (90) days after it receives such offer to agree in writing to match the terms and conditions of the same (“Sale of Property Offer”). Such writing shall be in the form of a contract substantially similar to the offer received or offered by Landlord. If Tenant chooses not to exercise this right of first refusal or fails to provide written notice to Landlord within the ninety (90) day period, Landlord may sell the property pursuant to the Sale of Property Offer received or proffered by it. Landlord acknowledges and agrees that such sale, subdivision or rezoning shall be made subject to this Agreement and Tenant's rights hereunder. Landlord agrees that it shall promptly notify Tenant in writing of such sale, subdivision or rezoning.

II. Rental Stream Offer. If at any time after the date of this Amendment, Landlord receives a bona fide written offer from a third party or receives a modified written offer from a third party seeking an assignment of the rental stream associated with this Agreement (“**Rental Stream Offer**”), Landlord shall immediately furnish Tenant with a copy of the Rental Stream Offer. Tenant shall have the right within ninety (90) days after it receives such copy and representation to match the Rental Stream Offer and agree in writing to match the terms of the Rental Stream Offer. Such writing shall be in the form of a contract substantially similar to the Rental Stream Offer. If Tenant chooses not to exercise this right of first refusal or fails to provide written notice to Landlord within the ninety (90) day period, Landlord may assign the rental stream pursuant to the Rental Stream Offer, subject to the terms of this Agreement. If Landlord attempts to assign or transfer rent payments without complying with this Section, the assignment or transfer shall be void, Tenant shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement until Landlord complies with this Section.

III. If Landlord attempts to transfer ownership to a third party in accordance with (I) or (II) without fully complying with the terms and conditions of (I) or (II) hereinabove, such a transfer shall be void and of no further force or effect. Landlord agrees to indemnify Tenant for any and all claims associated with such a purported transfer.

(a) During the term of this Agreement, any sale or transfer of the Property, by operation of law or otherwise, will be subject to the Agreement and Tenant's rights thereunder. Any sale or transfer of real property which is now or may in the future be subdivided or otherwise separate from the Property and over which Tenant has the right of access or utility connections to the Premises will be subject to such rights. Landlord will

notify Tenant of any sale or transfer, and will cause the transferee to execute any document(s) reasonably required by Tenant to memorialize Tenant's rights under the Agreement, and to ensure proper notice and payment of rent to such transferee. Each party agrees upon written request of the other to promptly execute such truthful estoppels, non-disturbance and/or attornment agreements as may be necessary in the event of any sale or transfer of the Property.

(b) Exclusive of a sale or transfer subject to subsection (a) above, during the term of this Agreement, Landlord will not assign, and will not bargain for or accept any offer to assign, any of its rights under the Agreement, including the right to receive rent, from any third party not affiliated with Tenant, without the prior written consent of Tenant, which may be withheld in Tenant's commercially reasonable discretion. Tenant agrees upon the request of Landlord to review any bona fide offer received by Landlord of the nature described in this subsection and, if desirable in Tenant's commercially reasonable judgment, to (i) match the terms of such offer, or (ii) bargain in good faith with Landlord for the purchase in fee of the Property or Premises, or the conversion of the Premises and any appurtenant easements or rights-of-way associated with the Premises to a perpetual easement, or other such arrangement as may be valid under the real property laws of the state where the Premises is located and which the parties may agree is equitable and desirable.

This letter of understanding is subject in all respects to the preparation, execution and delivery of a definitive amendment in form and substance mutually agreeable to each of us. Your concurrence in this proposal by execution of this letter in the space provided below will obligate AT&T/ Md7 and Lessor to proceed in good faith toward that end.

AT&T values its affiliation with you and hopes to continue a long and mutually profitable relationship in the years to come. After having reviewed these changes, please contact me prior to March 26, 2013. Thank you for your consideration.

Sincerely,

**David T. Crowe**

**Md7** | Lease Consultant  
10590 West Ocean Air Dr.  
San Diego, CA 92130  
o (858) 799-7887  
f (858) 630-4281  
dcrowe@md7.com

**Authorized Agent for AT&T Mobility**

cc: Gregory D. Ohmer  
*Area Manager Real Estate Transaction, AT&T Mobility*



MEETING DATE:	Nov 19, 2013
DEPARTMENT:	PUBLIC WORKS
PREPARED BY:	JOLENE OSBORNE
DEPT. DIR. APPROVAL:	_____
CITY ADM. APPROVAL:	_____
PRESENTED BY:	STEPHEN W. PAYNE

## **AGENDA ITEM SUMMARY REPORT** **Professional Tree Trimming Services Contract**

**BACKGROUND**

Staff requests the Council authorize the Mayor to sign the attached Professional Tree Trimming Services Contract with Arbor Solutions Tree Care.

On October 10, 2013 the City of Cody issued a Request for Services for Professional Tree Trimming Services and invited all of the local firms to submit a quote. The City received the following quotes.

<b>Business Name</b>	<b>Aerial Trimming &amp; Removal</b>	<b>Ground Trimming &amp; Removal</b>	<b>Stump Grinding</b>	<b>Emergency Work Addition</b>	<b>Timeframe for Action</b>
Arbor Solutions Tree Care	\$75.00	\$75.00	\$50.00	\$50.00	1-2 weeks
Chuck's Lawn Care	\$125.00	\$90.00	\$65.00		ASAP
Scissorhands, Inc	\$125.00	\$95.00	\$100.00	\$25.00	5-7 days
Cody Tree Surgery	\$120.00	\$100.00	\$100.00	\$30.00	2 weeks
Big Horn Horticulture	\$150.00	\$125.00	\$110.00	\$175.00	5 days
Blue Ribbon Tree Service	Doesn't have equipment, but would like to be considered for other work.				

On November 6, 2013 Arbor Solutions Tree Care was notified of their successful quote and a contract for services was requested. The attached contract is a result of that notice. The city may still elect to separately quote "large" tree removal projects and electrical line clearing.

**SUMMARY**

The City requires Professional Tree Trimming Services every year to assist with tree trimming within alleys, rights-of-ways, and parks. A request for proposal was prepared and issued to all of the local firms. The city received five quotes as outlined above. Staff requests the Council authorize the Mayor to sign the attached Professional Tree Trimming Services Contract with Arbor Solutions Tree Care.

**FISCAL IMPACT**

The contract indicates that Arbor Solutions Tree Care will complete Aerial Trimming and Removal for \$75/Hr, Stump Grinding for \$50/Hr, Ground Trimming and Removal for \$75/Hr. Emergency Work as defined by the contract will be charged at \$125/Hr. Please note that this is a substantial decrease from last year in each area.

**ALTERNATIVES**

1. Deny the request to authorize the Mayor to sign the attached Professional Tree Trimming Services Contract with Arbor Solutions Tree Care.

**AGENDA ITEM NO. \_\_\_\_\_**

2. Approve the request to authorize the Mayor to sign the attached Professional Tree Trimming Services Contract with Arbor Solutions Tree Care.

**RECOMMENDATION**

Staff recommends that the Council authorize the Mayor to sign the attached Professional Tree Trimming Services Contract with Arbor Solutions Tree Care.

**ATTACHMENTS**

1. Professional Tree Trimming Services Contract

## **Professional Tree Trimming Services Contract**

This contract is an agreement between Arbor Solutions Tree Care, herein referred to as the contractor, and the City of Cody, herein after referred to as the client. Contractor and client detailed in the following specifications. A work order will be supplied to the client each time work is done. All work to be completed by the contractor will commence only after receiving a City of Cody Work Order. The contractor will sign and date the Work Order at the completion of the work and note any challenges. The client agrees to pay the charges specified herein.

### **Tree Trimming Services**

- A. **Aerial trimming and removal:** For all scheduled work, contractor will supply wood removal, certified arborist, ground man, all additional equipment and safety equipment to perform the job. The agreed upon rate will be \$75.00 per hour. This does not include any fees incurred for disposal of wood products. When work to be performed cannot be done without aid of a boom lift due to restrictions of private property or risk to the climber, the rate will then increase by the amount of the lift rental, approximately \$50.00 per hour.
- B. **Ground Trimming and Removal:** For all scheduled work contractor will supply a crew, wood removal, all necessary equipment and safety equipment to perform the job. The agreed upon rate will be \$75.00 per hour, plus any fees incurred for disposal of wood products.
- C. **Stump Grinding:** For all scheduled work contractor will supply a crew, stump grinder, chip removal, all necessary equipment and safety equipment to perform the job. The agreed upon rate will be \$50.00 per hour, plus any fees incurred for disposal of wood products.
- D. **Emergency Work:** Work will be considered emergency work; 1.) If work is not scheduled by the client with contractor at least five days in advance of work needing to be done. 2.) If client requires work to be done during holidays, weekends, or non business hours. Emergency work will be charged at agreed upon rate of \$125.00 per hour, plus any fees incurred for disposal of wood products.

### **Insurance, Licenses, Permits, Liabilities:**

- A. The contractor will carry liability amounts and workmen's compensation coverage on his operators and employees and require same of any sub-

contractors and provide proof of it to the client. The contractor is responsible for obtaining any licenses and/or permits required by law for activities on client's property.

**Property Description, Length of Contract and Conditions:**

- A. This contract is for tree trimming services for property located and described as The City of Cody (Water, Street and Parks Departments)
- B. The term of the contract is for 1 year beginning 11/12/2013 and ending 11/12/2014. Client or contractor can cancel this contract at any time by giving thirty (30) day written notice.
- C. The client will receive an invoice at the end of the month and payment is due within 30 days from the date of the invoice.

I have read fully the above terms and conditions and agree to be bound by them.

In witness whereof, the parties to this contract have signed and executed it as indicated.

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Contractor

11/12/13  
\_\_\_\_\_  
Date

**SECTION III: PROJECT INFORMATION**

**1. PROJECT DESCRIPTION.** Provide a description of the proposed project.

This project will construct a 3,040 square foot medical laboratory/teaching center for the Schmidt Lee Institute of Surgical Anatomy. The Institute will train medical personnel on the proper techniques for carrying out specialized medical procedures, primarily joint replacement. The facility will be a fully operational surgical laboratory allowing the actual implant of a prosthetic device, the repair of a damaged ligament or tendon or to conduct research on the viability of a new health improvement product. The facility will utilize donor cadavers for purposes of training.

At the outset, the Institute will offer two full day surgical programs per month and five ½ day programs. Once established in the marketplace, the number of programs will increase by approximately 67% in year 2 and an additional 50% in Year 3. The availability of the program will be promoted through manufacturer connections and trade journals. Additionally, training for local medical personnel on anatomy, surgical procedures will be developed.

The project will employ 4 professional positions and 1.5 support persons by the end of the third year of operation. These staffing projections are based on similar facilities in larger markets.

One of the project principals, Dr. Frank Schmidt is a board certified orthopedic surgeon. Dr. Schmidt is part of a development team for improved surgical implants and was a pioneer in the anterior approach hip replacement surgery. Dr. Schmidt typically leaves Wyoming a dozen times a year to teach joint replacement procedures to other surgeons and their staff. Each of these trips takes him away from his practice and also provides benefit to the host community. Providing the training in Cody allows him to spend more time with his patients in the region but more importantly, brings the medical product representatives, their cooperating physicians and staff to the community.

The majority of the programs offered will be co-hosted by a manufacturer of a particular prosthetic appliance. These companies seek physicians who know their products and can teach the correct procedures in order to implant these products.

Dr. Schmidt's partners in the venture, Dr. Jared Lee and Dr. Richard Bennett bring experience in Sports Medicine, advanced medical procedures and the education of medical practitioners.

**2. PUBLIC BENEFIT.** Describe the public benefits of the proposed project including the importance of the project to the community and how it promotes economic development. (Please consult the WBC Regional Director for information on conducting an economic impact study for this project.)

To fully answer the benefits of this project to the public, the projects merits can be summarized in accordance with the Economic Development Principles adopted by the Wyoming Economic Development Association. Of the ten stated principles, this project provides tangible benefit in six areas. These are:

***Does it further diversify Wyoming's economy?***

This project utilizes the power of local knowledge to grow a business. The Schmidt Lee Institute will utilize the principal's understanding of the implementation of leading edge technology as a tool, basically selling what they know to those who can best put that knowledge to use. Wyoming is not known as a haven for medical education but

does have an outstanding cadre of practitioners in Cody. The Cody medical community completes more joint replacement surgeries on a per capita basis than perhaps anywhere in the country. This project adds to the diversification of our economy in two ways. First, having the best medical staff training program in the region will allow Cody maintain and also attract a higher quality of medical personnel in the area. It is well known in the medical industry that people now travel to obtain quality care, so "destination medicine" in conjunction the exceptional care provided at the Northern Wyoming Surgical Center and West Park Hospital becomes a distinct possibility. Second, medical innovation stems largely from practitioners who well understand the tools (medical devices) and the prosthetic appliances that are implanted. Dr. Schmidt is a team member on the Joint Implant Surgery and Research Foundation from which a number of innovations emerged that have truly revolutionized the joint replacement industry. In a world which once required people to live with joint failure and the associated pain, researchers have developed the ability to replace not only hips and knees, but ankles and shoulders. Doing so has substantially increased the quality of life for many affected persons. The education and training work done at the Schmidt Lee Institute becomes part of the research needed for further innovation.

***Does it build on existing strengths Wyoming already has?***

This program builds upon the capacity of the company leaders and their ability to attract medical staff to their programs. We know that this is possible because it already occurs, just in other states. Cody has the ability to provide a great venue for the educational program and a personal or family retreat for medical personnel and their families. The allure of Yellowstone, our Buffalo Bill Center of the West and the abundant outdoor recreation will make this an educational and an enjoyable stay. The marketing plan will play upon the work and play aspect of the program, definitely drawing on Cody's natural strength as a hospitality community.

***Does it increase private investment?***

The principals will invest upwards of a quarter million in the land, equipment and the start up operation of the company. This investment will leverage the state investment plus the investment of medical suppliers, prosthetic manufacturers and other physicians over time. It is anticipated that the presence of this facility will incubate a design community for medical appliances and the corresponding need to manufacture these devices.

***Does it create new, high quality jobs?***

The program will employ 5.5 persons by year three. As one might expect, the medical director and medical staff wages will exceed the local prevailing wages considerably. The average wage for the 5 full time positions and one part time position will exceed \$68,000 per year by the third year.

***Does it expand or diversify the workforce?***

While the largest income component of the business is the training of advanced procedures for joint replacement, a secondary component will be training for local medical personnel. Because of the medical talent in the facility and the availability of cadavers for training, programs will offered to area clinics and hospitals for techniques ranging from shot placement to suturing. This will allow for a much more comprehensive training of local employees and enhance the quality of our workforce.

***Does it generate funds for State and local government?***

The Schmidt Lee Institute will lease the facility from Forward Cody and will pay a near-market rate lease for the facility. (\$12 per sq. ft. per year) The company will pay all property tax and insurance. Revenues from the lease will be directed to the Grow Cody Fund, the local Revenue Recapture Fund. An explanation of the use of these funds is provided in the Revenue Recapture section.

The facility will pay all local property and sales taxes.

**3. PROJECT GOALS AND OBJECTIVES.** Describe the goals of the project and identify indicators or measures to be used to determine at the conclusion of the project if goals were achieved and if the project is a success. The performance measures should focus on solid, measurable actions related to the project. Examples of indicators may be the amount of money leveraged (from other public or private sources), number of self-sufficient jobs created, number of business-ready lots created, etc.

***1. Complete the construction of the medical training laboratory by March 2015.***

The project will be advertised for design services upon completion of the contract with the State. In this program, Forward Cody is considering contracting a General Contractor at the same time to assist in the design process, essentially value engineering the project during the design phase.

***2. Initiate first training programs in facility in the Spring of 2015.***

Dr. Schmidt, Dr. Lee and Dr. Bennett are working with prosthetic manufacturer Omni Life Sciences to conduct training in Cody. Dr. Schmidt currently provides training for that company and serves as a Physician Collaborator on design projects.

***3. Create 5.5 positions averaging \$68,000 per year by March 2018.***

The company will start with a minimal staff level at the outset, growing positions as additional training and programs are added.

**4. PROJECT NEED.** Describe in sufficient detail the need for the project and why BRC funds are necessary. **Include any other funding options which have been pursued for this project.** (For example: WWDC, WYDOT, private funds, other state or federal funds) Evidence of project need is demonstrated through a well-developed justification for public financing. **The discussion should also address why other financing options could not be obtained or are not feasible and repercussions if funding is denied.**

Economic development in any community is best accomplished by an assessment of its strengths and a focus on opportunities surrounding those assets. Two assets make this project a viable opportunity for future growth in Cody's economy. The first is the strength of the skilled surgeons who proposed this project. The second is our natural beauty and attraction as a destination community. The combination of these attributes creates a compelling case for the business proposal.

In consideration of the means to finance this project, the partners formed Schmidt Lee Institute for Surgical Anatomy, LLC as the operating entity. Having no prior business history or proven revenues as a company, financing the start up for the operation in the current banking climate became difficult. In discussions with potential lenders, the proposal became reliant primarily on the personal assets of the principals. The principals are willing to guarantee the project based on their ownership percentage.

As can be readily observed, the cash flow in Year 1 does not generate sufficient revenues for debt service coverage. This was sufficient to cause the company to look elsewhere for assistance.

It became Forward Cody's assessment that participating in the real estate side of the business provided the impetus to get the project off dead center. The financing strategy allows a reasonable rental fee which falls within the cash flow capability as the company ramps up. This strategy gets the business up and in operation, and allows the Institute to prove the concept.

Forward Cody uses a multi-faceted justification in our decision making process for publicly projects in the community. Three things are considered in this evaluation, 1) does it create good new jobs, 2) can it aid in growing our economy by bringing in new money and 3) does it negatively impact or compete with other local businesses? In this case, the project meets all three criteria. Additionally, we ask a "But For" question. That is "But For" this funding, would the project happen? The answer to this question is, "Not at this time."

**5. REHABILITATION.** Will the requested grant or loan fund the rehabilitation or expansion of existing infrastructure or facilities?

Yes  No

If "yes," explain.

**6. OWNERSHIP.** Will the applicant own the improvements funded by this program?

Yes  No

If "no," then who will own the improvements?

Forward Cody Wyoming, Inc. as the Community Development Organization

**7. TIMELINE.** Describe a realistic project timeline. Include the number of months the project will take, and any other authorizations, permits, funding, or activities necessary prior to the commencement of the project. If the project is to be phased, provide a separate timeline for future phases.

Please see attached detailed timeline. It is our expectation that the project will be complete and operational by March of 2015.

**8. SIMILAR SITES.** Are there similar sites or facilities within the community that are un-utilized or under-utilized?

Yes  No

If "yes" please detail what makes this project unique or necessary.

**9. SOCIAL SERVICES, IF APPLICABLE.** If the project will expand social services, explain whether demand for those services is outpacing the existing supply of services.

Attach any relevant documentation. What is the net effect on the local economy? Attach any relevant documentation.

N/A

**10. REVENUE.** Will the project funded by BRC generate revenue?

Yes  No

If "yes," attach a specific plan that anticipates revenue streams and prioritize economic development initiatives to be paid for with the revenue. (See Section VII.)

The Institute will pay rental payments to Forward Cody for the use of the facility. These recaptured revenues will be utilized as described in the Revenue Recapture plan included in this application.

**11. READINESS.** Will this "Business Committed" project improve the community's readiness for future business development?

Yes  No

Explain:

This project creates opportunities to conduct research and development on techniques and products used in advanced surgeries. A major thrust of the project is to demonstrate new approaches for joint replacement (ie: hip, knee and ankle). An opportunity which has been discussed is the development of new or improved products which could be manufactured locally. For example, the titanium hip joint replacement prosthetic is a metal component in which 3 separate companies in the area have the expertise to manufacture. This project provides an ideal forum to initiate these types of discussions.

**12. COMMUNITY AND ECONOMIC DEVELOPMENT GOALS.** How does this project fulfill local and regional community and economic development goals? Is this project a part of an overall community plan? (Provide dates and a copy of the plan.) What planning and research has been completed to date that addresses this project specifically?

The Cody community embraces the growth of small companies in light manufacturing and technology. These were identified as key goals in the Cody 2020 planning process completed in 2010. The plan developed with extensive community support placed high value on the creation of jobs in companies which would aid in maintaining a small town "feel". A summary of this plan and these values is attached.

Forward Cody is challenged with the task of diversifying the economy of the community to augment an already strong tourism sector. As discussed previously, that task is led by an assessment of strengths in the community. The Forward Cody business plan identifies two strategic items that support the development of this project in Cody. The first is the Business Retention and Expansion goal of "Providing on-going planning and positioning for current business expansion projects." Though a catch all goal, it recognizes opportunities and allows our resources to step in on an as-needed basis. The second, more salient goal which applies to this project is our on-going work with the innovation process. In our Entrepreneurship section, we speak to two separate actions, first working with partners to develop an innovation center to explore and facilitate new ideas and products. The second is the task of "Researching the incubation of new companies to address identified needs." Schmidt Lee certainly represents a new product built around current assets. A copy of the 2013 Forward Cody Plan of Work is attached.

**SECTION IV: SITE INFORMATION**

**1. What is the location/address of the project?**

The address of the project is 304 West Yellowstone Avenue in Cody. The legal description of the property is Lot 41 of the DeMaris Subdivision located in Section 3 of Township 52 North, Range 102 West, Park County Wyoming.

**2. Is the project site publicly owned?**

Yes  No

If "no," identify current property owners with contact information.

The lot has been purchased by the Schmidt Lee Institute for Surgical Anatomy and will be conveyed to Forward Cody by Warranty Deed.

**3. Describe the site including total acres or square footage, size of developable area, and number of parcels for development. Also, describe any structures on the site, including useable square footage.**

The Lot is .58 acres. The land is currently vacant.

**4. Does the project involve land or building acquisition?**

Yes  No

If "yes," then who owns the site and what steps are being taken, and by whom, to acquire the property?

The property will be conveyed to Forward Cody upon the execution of a contract with the State and City of Cody.

**5. How is the site currently used?**

The site is vacant land which can be easily seen in the attached pictures of the site.

**6. What is the proposed future land use of the site? Is it based on a community development plan? Reference the plan and describe how this project is consistent with that land use plan.**

The property lies on a commercial corridor. In the draft Master Plan of the City of Cody, this area is identified as a desirable area for commercial development. The project falls within the designated zoning and has compatible zoning in the immediate area. A key consideration in this site selection was the commercial nature of the neighborhood along with proximity to the other medical facilities in the community. Each adjacent neighbor has been contacted and advised of the project and afforded the opportunity to comment.

7. Is the site zoned?

Yes  No

If "yes," then what is the current zoning designation and is the proposed use consistent with that designation?

The City of Cody designated this area as D-3, Open Business-Light Industrial. The proposed use is compatible with this zone and adjacent users as well.

Will a zone change be required for intended use? Explain.

No change is needed.

8. Are there any known environmental concerns at the site, especially asbestos, wetlands, floodplains, or sage grouse area?

Yes  No

If yes, explain:

9. What infrastructure is necessary to serve the proposed site (i.e., water, sewer, electricity, natural gas, transportation facilities, and telecommunications) and what are the current coverage, quality, and capacity of the existing infrastructure? If there are deficiencies within any of the infrastructure systems, explain how the deficiencies will be improved.

This project will require typical utility connections which are all located on the curb. No additional infrastructure work will be required.

**SECTION V: BUSINESS INFORMATION**

**1. Business contact information:**

Business Name: Schmidt Lee Institute for Surgical Anatomy  
 Contact Person: Sue Gibbons, Administrator  
 Mailing Address: 720 Lindsay Lane, Suite C Cody, WY 82414  
 Phone: 307-578-1955  
 Fax:  
 Email: sgibbons@bhbbj.com

**2. What is the business's general industrial sector?**

This business would be categorized as a Medical Laboratory under NAICS Code 621511.

**3. Provide a brief history of the company and include how long the firm has been in Business.**

This is a start-up venture in Cody developed as a spin off to work currently conducted in other communities by principal, Dr. Frank Schmidt. Dr. Schmidt is the leading orthopedic surgeon in the Big Horn Basin and a respected practitioner among his peers. For years, Dr. Schmidt has travelled across the U.S., conducting research and providing training on joint replacement procedures. The concept of this project emerged as a means to continue his daily practice, be engaged in prosthetic research and development, and provide training to medical personnel. Currently, Dr. Schmidt participates in over a dozen training events per year in out of state locations.

The Schmidt Lee Institute will host training programs for advanced surgical techniques, sponsor research project and provide specialized training for local medical personnel.

**4. Describe the business's products or services.**

The primary product of the company is the delivery of a surgical environment to provide medical training on a number of topics, primarily joint replacement. Drs. Schmidt, Lee and Bennett will provide the core team of trainers in partnership with industry partners and local medical facilities.

**5. Does the business provide goods and/or services that are primarily exported from the state that gain market share from imports to the state or that meet an unmet need in the area and result in creation of new wealth?**

Yes X  No

**Explain.**

The majority of the clients served by this program are from out of the Cody area and actually from out of state.

**6. Describe the business's market: identify existing and potential major customers and competitors, and provide current market trends.**

The market in the U.S. is a group of over 20,000 orthopedic surgeons who on an annual basis perform over 750,000 joint replacement surgeries. As products and techniques improve, these surgeons and their staff are mandated to keep abreast of industry changes. The project principals are at the leading edge of a number of these

changes. Dr. Schmidt is one of only a handful of surgeons trained to use the APEX Robotic Technology in total knee replacement. It is this spirit of innovation that will allow the company to promote their services.

**7. What will be the increase market share for the expanding or relocating business?**

Since this is a startup company, every new customer represents a significant increase to their market share! Annually, there are over 1,000 programs which demonstrate joint replacement techniques. These are offered in University Hospitals, by associations of specialists and through private providers. Schmidt Lee believes that working with the prosthetic suppliers who are offering the best products on the market is a perfect marketing tool. The company in their efforts to increase sales, recruits new physicians and physician groups as customers, and then as an incentive, provides specialized training in the application of their product. The initial industry partner, Omni Life Sciences will provide the initial clientele for the program.

**8. What will be the increase in the business's revenue or profit directly resulting from the BRC project for each of the first three years of operation?**

The company expects an increase in net income which will grow 323% in the second year and 436% in the third. This rapid escalation is due to the increased number of programs offered in the second and third years.

**9. What will be the business's investment in capital equipment and/or facilities?**

The company has made an investment of \$90,000 for real estate as a site for the facility. In addition, the projected budget for furniture, fixtures and equipment for the facility will be approximately \$100,000. This budgeted item came from a consultation with Dr. Bill Sutton, an orthopedic surgeon in Maryland who currently operates a comparable facility. His advice in the development process was invaluable in developing the project scope and the budget.

**10. How many current employees are there?**

This is a start-up with no employees to date.

How many are projected in 3 years?

The program will grow to 5½ positions (five full-time) with a total payroll of \$375,000 for an average salary of \$68,181.

**11. How many employees will be retained as a result of this project: (Retained jobs are defined as jobs that would otherwise be lost to the state if the business were to cease operations or move from Wyoming)**

N/A

**12. If jobs are to be retained, what are the circumstances surrounding the possibility of the business relocating or downsizing?**

N/A

**13.** How does the availability of the local labor force compare to the demand for labor should this Business Ready project be successful? Explain any strategies to overcome workforce issues.

It is expected that the staff needed to support this program can be attracted locally.

14. Complete the following job retention and creation table.

- Jobs must be expressed in Full Time Equivalent (FTEs).
- Average cost of benefits per hour include medical and retirement benefits provided solely by the employer
- Retained jobs are defined as jobs that would otherwise be lost to the state if the business were to cease operations or move from Wyoming.) If the business is simply expanding, existing jobs should not be included as "retained" jobs.
- Do not include the business owners in the calculations as owners are not typically salaried employees.

<b>Year One Job Creation Table</b>					
<b>Position Type</b>	<b># of Jobs Retained</b>	<b># of Jobs Created</b>	<b>Average Wage-per hour</b>	<b>Average Cost of Benefits</b>	<b>Annual Net Wages (all jobs*wages *2080 hrs)</b>
Mgmt/Administrative		1	\$40.00	\$6.00	\$95,680
Technical/Professional			\$	\$	\$
Office/Clerical		1	\$15.00	\$2.25	\$35,880
Sales			\$	\$	\$
Skilled Crafts		1	\$18.00	\$2.70	\$43,056
Other					
<b>TOTAL Year One</b>		<b>3</b>	<b>\$24.33</b>	<b>\$3.65</b>	<b>\$174,616</b>

<b>Year Two Job Creation Table</b>					
<b>Position Type</b>	<b>Original jobs retained &amp; created Yr 1</b>	<b>New jobs created Yr 2</b>	<b>Average Wage-per hour</b>	<b>Average Cost of Benefits</b>	<b>Annual Net Wages (all jobs*wages *2080 hrs)</b>
Mgmt/Administrative	1		\$45.00	\$6.75	\$107,640
Technical/Professional		1	\$30.00	\$4.50	\$ 71,760
Office/Clerical	1		\$16.00	\$2.40	\$ 38,272
Sales		1	\$19.00	\$2.85	\$ 45,448
Skilled Crafts	1		\$19.00	\$2.85	\$ 45,448
Other		.5	\$16.00	\$2.40	\$ 19,136
<b>TOTAL Year Two</b>	<b>3</b>	<b>2.5</b>	<b>\$26.36</b>	<b>\$3.95</b>	<b>\$327,704</b>

Year Three Job Creation Table					
Position Type	Original jobs retained & created Yr 2	New jobs created Yr 3	Average Wage-per hour	Average Cost of Benefits	Annual Net Wages (all jobs*wages *2080 hrs)
Mgmt/Administrative	1		\$50.00	\$7.50	\$119,600
Technical/Professional	1		\$36.00	\$5.40	\$ 86,112
Office/Clerical	1		\$17.00	\$2.55	\$ 40,664
Sales	1		\$20.00	\$3.00	\$ 47,840
Skilled Crafts	1		\$20.00	\$3.00	\$ 47,840
Other	.5		\$17.00	\$2.55	\$ 40,664
<b>TOTAL Year Three</b>	<b>5.5</b>	<b>0</b>	<b>\$ 29.09</b>	<b>\$ 4.36</b>	<b>\$ 69,585</b>

15. What employee benefits are associated with the jobs to be created and/or retained as a result of this project?

Staff benefits will be paid at 15% of salary. The uncertainty in the healthcare legislation may alter the estimates made at this point.

16. How do the wage levels of the jobs to be created compare with County mean and median wages for this particular industrial sector?

Schmidt Lee Institute of Surgical Anatomy

Comparison to Average Wages in Park County

	Occupational Code	Position Wage	Mean Wage	Median Wage	90% Wage
Administrator	#11-9032	\$ 115,000	\$ 87,434	\$ 88,386	\$ 107,086
Medical Director	#11-9111	\$ 75,000	\$ 65,449	\$ 60,074	\$ 92,668
Lab Director	#29-2061	\$ 41,600	\$ 42,706	\$ 43,891	\$ 50,281
Reception	#43-4171	\$ 33,280	\$ 23,120	\$ 22,247	\$ 32,591
Marketing Associate	#41-4012	\$ 41,600	\$ 37,412	\$ 36,269	\$ 49,587
Maintenance (.5 FTE)	#37-1011	\$ 33,280	\$ 22,347	\$ 32,680	\$ 47,047

Current mean wages may be found at <http://doe.state.wy.us/lmi/EDSMarch2010/TOC000.HTM>. Scroll the page for "Earnings and Wages", then "Wyoming Wages by Occupation". Choose the county where the business is located; then choose the industrial sector (i.e. "Manufacturing (1013)").

**DECLARATION: I HERBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION TO THE WYOMING BUSINESS COUNCIL IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

Responsible Business Representative's

Signature and Date:

Print or Type Name and Title: Sue Gibbons, Administrator

**SECTION VI: BUDGET INFORMATION**

The project budget pages need to show how all eligible costs will be covered by both cash and in-kind contributions. Construction costs represented here must be supported by estimates from a qualified engineer or architect.

**Part A: Eligible Project Costs**

<b>Eligible Project Costs</b>	
1. Land, structures, rights-of-way, appraisals, etc.	\$ 90,000
2. Architectural and engineering fees	\$ 36,000
3. Other fees (surveys, tests, etc.)	\$ 10,000
4. Project inspection fees	\$ 10,000
5. Site work	\$ 52,000
6. Demolition and removal	\$ 0
7. Construction	
a. Electrical Systems (*)	\$ 45,600
b. Mechanical, Plumbing, HVAC Systems (*)	\$ 76,000
c. Landscaping (*)	\$ 12,000
d. Foundation and/or Structural Framing System (*)	\$273,600
e. Interior Finishes (*)	\$ 36,480
f. Fire Protection (*) (Not Required)	\$ 0
g. Remediation (*) (Not Necessary)	\$ 0
h. Other (*) – please specify	\$ 0
8. Miscellaneous/Other (Please explain in detail below)	\$ 0
9. Subtotal (sum of lines 1 through 8)	\$551,680
10. Contingencies	\$ 55,000
<b>Total Eligible Project Costs</b>	
<b>\$696,680</b>	
<b>11. Total Eligible Project Costs</b> <i>Use this amount for Part B, Number 1 and as the Total Eligible Project Costs as listed on the cover sheet.</i>	<b>\$696,680</b>

(\*) = Required for projects involving the construction of a new or existing building

Further explanations: Project Costs estimated by Susan Hovde, Licensed Architect in the State of Wyoming (License # B-0170). Plans developed by Rick Lambert of Precision Plan and Design

BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM

**Part B: Funding Sources**

<b>1. Total Eligible Project Cost</b> <i>This amount will be the same as Part A, Number 11 and will be reflected on the Cover Sheet as the Total Project Cost.</i>	<b>\$696,680</b>	1a																				
<b>2. Local Match</b> <b>a. Cash Match.</b> List cash match funding source(s) and amount. Identify whether the amount has been provided or is being requested. Provide the status and the date funds were approved or the date that funds are expected to be approved.																						
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 40%;">Cash Match Source</th> <th style="text-align: center; width: 20%;">Status (approved or pending)</th> <th style="text-align: center; width: 20%;">Date of Approval</th> <th style="text-align: right; width: 20%;">Cash Amount</th> </tr> </thead> <tbody> <tr> <td>Schmidt Lee Institute</td> <td style="text-align: center;">Approved</td> <td style="text-align: center;">11/4/2013</td> <td style="text-align: right;">\$90,000</td> </tr> <tr> <td>(Land Contribution)</td> <td></td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td colspan="3" style="text-align: right;"><b>Total Cash Match</b></td> <td style="text-align: right;"><b>\$90,000</b></td> </tr> </tbody> </table>	Cash Match Source	Status (approved or pending)	Date of Approval	Cash Amount	Schmidt Lee Institute	Approved	11/4/2013	\$90,000	(Land Contribution)			\$				\$	<b>Total Cash Match</b>			<b>\$90,000</b>	2a	
Cash Match Source	Status (approved or pending)	Date of Approval	Cash Amount																			
Schmidt Lee Institute	Approved	11/4/2013	\$90,000																			
(Land Contribution)			\$																			
			\$																			
<b>Total Cash Match</b>			<b>\$90,000</b>																			
<b>b. In-kind Match.</b> List in-kind contribution types, descriptions, sources and values. These amounts should also be reflected in Part A: Project Costs.																						
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 30%;">Description</th> <th style="text-align: left; width: 30%;">Source</th> <th style="text-align: right; width: 40%;">Value</th> </tr> </thead> <tbody> <tr> <td><i>Example: Road Grading</i></td> <td><i>City Employee</i></td> <td style="text-align: right;"><i>40 hrs @ \$15/hr = \$600</i></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total In-kind Match</b></td> <td style="text-align: right;"><b>\$0</b></td> </tr> </tbody> </table>	Description	Source	Value	<i>Example: Road Grading</i>	<i>City Employee</i>	<i>40 hrs @ \$15/hr = \$600</i>			\$			\$			\$	<b>Total In-kind Match</b>		<b>\$0</b>	2b			
Description	Source	Value																				
<i>Example: Road Grading</i>	<i>City Employee</i>	<i>40 hrs @ \$15/hr = \$600</i>																				
		\$																				
		\$																				
		\$																				
<b>Total In-kind Match</b>		<b>\$0</b>																				
<b>c. Total Local Match (Sum 2a and 2b)</b>		2c	2c																			
<b>Match Percentage (2c divided by 1a)</b> A BRC grant or loan request in up to \$250,000 requires a minimum match of 5% of the Total Eligible Project Costs. A BRC grant or loan request over \$250,000 requires a minimum match of 10% of the Total Eligible Project Costs.		13%																				
<b>4. Business Ready Community (BRC) Request (Subtract 1 - 2c)</b> <i>This is the amount of money you need to complete the project.</i>		<b>\$606,680</b>																				

**Part C: Ineligible Costs**

Ineligible project costs include fixtures, appliances, equipment or other features of a facility not physically attached.

<b>1. Ineligible Project Costs (if applicable)</b>	
Ineligible Items	Amount
Furniture, Fixtures and Specialty Equipment	100,000
	\$
<b>TOTAL Ineligible project costs</b>	<b>\$100,000</b>
<b>2.. Local Contribution Toward <i>Ineligible</i> Project Costs ( if applicable)</b>	
Source of Funding	Amount
Schmidt Lee Institute	\$100,000
	\$
<b>TOTAL Source of Funding for Ineligible Project Costs</b>	<b>\$100,000</b>

**Part D: Total Project Costs**

Total Eligible Project Costs	\$696,680
Total Ineligible Project Costs	\$100,000
<b>Total Project Cost</b>	<b>\$796,680</b>

## **SECTION VII: REVENUE RECAPTURE PLAN**

Revenue generated by the applicant or a private developer through publicly funded infrastructure projects must be recaptured by the applicant at a rate negotiated between the applicant and other partners and commensurate with the public investment. A plan must be designed demonstrating how the recaptured funds will be managed and utilized for the purpose of economic development. The viability and thoroughness of the recapture plan for revenue generating projects will anticipate revenue streams and prioritize economic development initiatives to be paid for with the revenue while allowing the community flexibility to respond to opportunities.

The intent of the revenue recapture plan is to ensure that the BRC funding allocated to a project will continue to remain in the community fostering community and economic development activities. The following are some examples of eligible uses for recaptured funds: revolving loan fund, façade improvements, downtown development, beautification, marketing, matching funds for future grants and loans, public infrastructure improvements encouraging economic development, trainings and seminars, economic development studies and plans, and entrepreneurship initiatives. Revenue recaptured funds may be used for up to fifty percent (50%) of operations and management costs.

The plan must:

- identify projected revenue streams from the project and state the amount of revenue anticipated to be recaptured
- discuss how these recaptured funds will be managed
- state specifically how the recaptured funds will be utilized
- state goals and objectives that are consistent with existing community and economic development plans
- identify any additional funding and partnerships that may be involved
- details of the revenue recapture plan must be noted in the resolution of support

**Please see attached plan.**

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>813-NCPERS WYOMING</b>							
<b>125412</b>							
	110613	PREMIUM	11/06/2013	432.00	432.00	11/06/2013	
Total 125412:				432.00	432.00		
<b>A-1 ELECTRIC</b>							
<b>200</b>							
	03761	WEST LIFT BY-PASS VALVE	10/05/2013	260.00	260.00	11/20/2013	
Total 200:				260.00	260.00		
<b>ACE HARDWARE</b>							
<b>2390</b>							
	265699	SUPPLIES	09/11/2013	19.47	19.47	11/20/2013	
	267638	STRAP / DEODERIZER / TRASH	10/11/2013	21.56	21.56	11/20/2013	
	267839	RV ANTI FREEZE	10/16/2013	45.48	45.48	11/20/2013	
	267939	RV ANTI FREEZE	10/17/2013	22.74	22.74	11/20/2013	
	267980	RV ANTI FREEZE	10/17/2013	22.74	22.74	11/20/2013	
	268042	CONCRETE FOR STREET SIGN	10/18/2013	363.44	363.44	11/20/2013	
	268050	CORE SAMPLES - AUDITORIUM	10/18/2013	6.98	6.98	11/20/2013	
	268099	OFFICE SUPPLIES	10/19/2013	4.99	4.99	11/20/2013	
	268141	CLEANING SUPPLIES	10/21/2013	21.97	21.97	11/20/2013	
	268202	NUTS / BOLTS / TRASH BAGS	10/22/2013	19.28	19.28	11/20/2013	
	268202	SAFETY GLOVES	10/22/2013	8.49	8.49	11/20/2013	
	268386	OFFICE SUPPLIES	10/24/2013	15.98	15.98	11/20/2013	
	268404	DUCT TAPE / FITTING	10/24/2013	6.98	6.98	11/20/2013	
	268453	WIRE BRUSH	10/25/2013	4.99	4.99	11/20/2013	
	268470	INSECT FOGER / CLEANER	10/25/2013	63.43	63.43	11/20/2013	
	268557	SUPPLIES	10/28/2013	10.95	10.95	11/20/2013	
	268564	SAFETY GLOVES	10/28/2013	36.98	36.98	11/20/2013	
	268564	THREAD SEAL TAPE	10/28/2013	2.29	2.29	11/20/2013	
	268581	PAINT SUPPLIES	10/28/2013	15.99	15.99	11/20/2013	
	268698	TAPE FOR PAINTING	10/30/2013	12.49	12.49	11/20/2013	
	26870	POOL FILTER REPAIR	10/30/2013	15.33	15.33	11/20/2013	
	268721	UTILITY KNIFE	10/30/2013	4.99	4.99	11/20/2013	
	268823	SHOP SUPPLIES - PAINTING	11/01/2013	10.99	10.99	11/20/2013	
	268834	OFFICE SUPPLIES	11/01/2013	4.49	4.49	11/20/2013	
	268856	CONCRETE PAD & BENCH - PA	11/01/2013	7.58	7.58	11/20/2013	
	268865	SHOP SUPPLIES	11/01/2013	47.92	47.92	11/20/2013	
	268874	RESTROOM SUPPLIES	11/01/2013	15.96	15.96	11/20/2013	
	268884	GYM BOX KEYS	11/01/2013	2.98	2.98	11/20/2013	
	268974	SAFETY SUPPLIES	11/04/2013	3.99	3.99	11/20/2013	
	269040	SPARE COFFEE POT - EL SHO	11/04/2013	20.99	20.99	11/20/2013	
	269084	SAFETY SUPPLIES	11/05/2013	11.58	11.58	11/20/2013	
	269119	SHOP TOOLS	11/05/2013	10.99	10.99	11/20/2013	
Total 2390:				885.01	885.01		
<b>ACKER ELECTRIC</b>							
<b>270</b>							
	29467	INSTALL HEATER - NEW CODY	10/24/2013	187.93	187.93	11/20/2013	
Total 270:				187.93	187.93		
<b>ADVANCED INFO SYSTEMS</b>							

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
129162							
	10963	CYCLE 2 OUTSOURCE BILLS	10/30/2012	193.39	193.39	11/20/2013	
	10964	CYCLE 3 OUTSOURCE BILLS	10/31/2013	408.11	408.11	11/20/2013	
	10982	CYCLE 4 OUTSOURCE BILLS	11/06/2013	237.74	237.74	11/20/2013	
Total 129162:				839.24	839.24		
<b>ALBERTSONS</b> <b>430</b>							
	024202	HALLOWEEN CARNIVAL	10/24/2013	95.50	95.50	11/20/2013	
	030875	OFFICE SUPPLIES	10/30/2013	4.39	4.39	11/20/2013	
	STMT 10/17/13	LATE FEE	10/17/2013	7.50	7.50	11/20/2013	
	STMT 10/17/13	LATE FEE	10/17/2013	7.50	7.50	11/20/2013	
Total 430:				114.89	114.89		
<b>ALSCO</b> <b>126551</b>							
	970934	TOWELS	10/28/2013	50.03	50.03	11/20/2013	
	972765	TOWELS	11/04/2013	50.03	50.03	11/20/2013	
	972786	MATS - CITY HALL	11/04/2013	52.69	52.69	11/20/2013	
Total 126551:				152.75	152.75		
<b>AMERICAN FAMILY LIFE ASSUR</b> <b>550</b>							
	918564	PREMIUM	11/06/2013	2,569.85	2,569.85	11/06/2013	
Total 550:				2,569.85	2,569.85		
<b>AMERICAN WELDING &amp; GAS, INC.</b> <b>128592</b>							
	02464455	CREDIT ON CYLINDER RENTAL	10/29/2013	71.37-	71.37-	11/20/2013	
	02470434	CYLINDER RENTAL	10/31/2013	36.27	36.27	11/20/2013	
	02470435	SUPPLIES	10/31/2013	60.45	60.45	11/20/2013	
	02470436	CYLINDER RENTAL	10/31/2013	36.27	36.27	11/20/2013	
	02487330	SAFETY GLOVES	11/06/2013	15.22	15.22	11/20/2013	
Total 128592:				76.84	76.84		
<b>APPLIED GRAPHICS</b> <b>123465</b>							
	5387	DECALS - REC CENTER	10/29/2013	26.00	26.00	11/20/2013	
Total 123465:				26.00	26.00		
<b>BAILLIE, PATRICK</b> <b>129301</b>							
	16279020	REFUND UTILITY DEPOSIT	10/28/2013	182.18	182.18	11/20/2013	
Total 129301:				182.18	182.18		
<b>BEAR CO, INC</b> <b>1010</b>							
	176271	TIRE REPLACEMENT - I03	10/07/2013	125.00	125.00	11/20/2013	
	176293	RECAP TIRES	10/08/2013	2,785.80	2,785.80	11/20/2013	
	176380	TIRE REPAIR G06	10/15/2013	55.00	55.00	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	176417	TIRE REPLACEMENTS - A19	10/14/2013	880.00	880.00	11/20/2013	
	176451	SANITATION REPAIR - C06	10/15/2013	747.26	747.26	11/20/2013	
	176467	TIRES - B43, B44	10/17/2013	769.00	769.00	11/20/2013	
	176521	STEERING TIRES	10/21/2013	747.26	747.26	11/20/2013	
Total 1010:				6,109.32	6,109.32		
<b>BETTER BODY FITNESS</b>							
<b>127727</b>							
	11893	FITNESS EQUIPMENT	10/03/2013	192.00	192.00	11/20/2013	
Total 127727:				192.00	192.00		
<b>BIG HORN PAINT</b>							
<b>1180</b>							
	0059921	PAINT THINNER	10/10/2013	27.99	27.99	11/20/2013	
	0060076	PAINT THINNER	11/04/2013	22.39	22.39	11/20/2013	
Total 1180:				50.38	50.38		
<b>BIG HORN RADIO NETWORK</b>							
<b>1185</b>							
	110113	ADVERTISING	11/01/2013	306.00	306.00	11/20/2013	
Total 1185:				306.00	306.00		
<b>BLACKBOARD CONNECT INC</b>							
<b>129539</b>							
	1143309	BLACKBOARD CONNECT MESS	10/23/2013	3,061.31	3,061.31	11/20/2013	
	1143309	BLACKBOARD CONNECT MESS	10/23/2013	3,061.31	3,061.31	11/20/2013	
	1143309	BLACKBOARD CONNECT MESS	10/23/2013	3,061.31	3,061.31	11/20/2013	
	1143309	BLACKBOARD CONNECT MESS	10/23/2013	3,061.30	3,061.30	11/20/2013	
Total 129539:				12,245.23	12,245.23		
<b>BLOEDORN LUMBER</b>							
<b>1590</b>							
	10542	CREDIT ON RETURN	10/22/2013	49.95	.00	11/12/2013	
	10542	CREDIT ON RETURN	10/22/2013	49.95-	49.95-	11/20/2013	
	10542	CREDIT ON RETURN	10/22/2013	49.95-	.00		
	1325940	SUPPLIES	09/18/2013	24.95	24.95	11/12/2013	
	1375644	LUMBER, SCREWS, CASTERS	10/16/2013	104.73	104.73	11/12/2013	
	1384958	2 X 4 ' S	10/22/2013	11.48	11.48	11/12/2013	
	1409147	MATERIAL & SUPPLIES	11/05/2013	45.22	45.22	11/12/2013	
	1409954	MATERIAL & SUPPLIES	11/05/2013	2.52	2.52	11/12/2013	
Total 1590:				138.95	138.95		
<b>BOOTH, SALLY</b>							
<b>129863</b>							
	15500531	REFUND UTILITY DEPOSIT	10/30/2013	171.31	171.31	11/20/2013	
Total 129863:				171.31	171.31		
<b>BORDER STATES INDUSTRIES INC</b>							
<b>1420</b>							
	906472105	Elbow, 1/0 strd 200 amp	11/01/2013	1,188.00	1,188.00	11/20/2013	ELB1/0200

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	906472105	OLIVE GLENN PH II	11/01/2013	732.80	732.80	11/20/2013	
Total 1420:				1,920.80	1,920.80		
<b>BRAD HALL MANAGEMENT</b>							
<b>129776</b>							
	NP39537822	FUEL - SR CENTER	11/01/2013	1,406.01	1,406.01	11/20/2013	
	NP39537822	FUEL - ADMIN	11/01/2013	271.01	271.01	11/20/2013	
	NP39537822	FUEL - PD	11/01/2013	3,481.68	3,481.68	11/20/2013	
	NP39537822	FUEL - PARKS	11/01/2013	641.32	641.32	11/20/2013	
	NP39537822	FUEL - PARKS	11/01/2013	1,372.74	1,372.74	11/20/2013	
	NP39537822	FUEL - FAC MAINT	11/01/2013	279.47	279.47	11/20/2013	
	NP39537822	FUEL - REC CENTER	11/01/2013	113.59	113.59	11/20/2013	
	NP39537822	FUEL - COMM DEV	11/01/2013	102.85	102.85	11/20/2013	
	NP39537822	FUEL - STREETS	11/01/2013	4,764.49	4,764.49	11/20/2013	
	NP39537822	FUEL - STREETS	11/01/2013	604.21	604.21	11/20/2013	
	NP39537822	FUEL - VM	11/01/2013	95.77	95.77	11/20/2013	
	NP39537822	FUEL - SANITATION	11/01/2013	6,649.07	6,649.07	11/20/2013	
	NP39537822	FUEL - SANITATION	11/01/2013	359.94	359.94	11/20/2013	
	NP39537822	FUEL - WATER	11/01/2013	252.74	252.74	11/20/2013	
	NP39537822	FUEL - WATER	11/01/2013	930.29	930.29	11/20/2013	
	NP39537822	FUEL - W WATER	11/01/2013	553.80	553.80	11/20/2013	
	NP39537822	FUEL - W WATER	11/01/2013	517.56	517.56	11/20/2013	
	NP39537822	FUEL - EL	11/01/2013	1,312.63	1,312.63	11/20/2013	
	NP39537822	FUEL - EL	11/01/2013	1,206.07	1,206.07	11/20/2013	
Total 129776:				24,915.24	24,915.24		
<b>BRIGHT FUTURES MENTORING PROGR</b>							
<b>126326</b>							
	103013	COMMUNITY FUNDING ALLOCA	10/30/2013	583.00	583.00	11/20/2013	
Total 126326:				583.00	583.00		
<b>C &amp; C WELDING</b>							
<b>1690</b>							
	16908	SANITATION REPAIR C05	10/24/2013	17.40	17.40	11/20/2013	
	16927	RECYCLING CAN CRUSHER	11/01/2013	24.12	24.12	11/20/2013	
Total 1690:				41.52	41.52		
<b>CALECO FOUNDRY</b>							
<b>124384</b>							
	8875	SIDE WALK PLAQUES	11/01/2013	180.00	180.00	11/20/2013	
Total 124384:				180.00	180.00		
<b>CARQUEST AUTO PARTS</b>							
<b>10200</b>							
	2874-232705	REPAIR PARTS	10/01/2013	14.45	14.45	11/20/2013	
	2874-232813	REPAIR PARTS	10/02/2013	7.95	7.95	11/20/2013	
	2874-232826	REPAIR PARTS	10/02/2013	1.28	1.28	11/20/2013	
	2874-232870	REPAIR PARTS	10/02/2013	20.98	20.98	11/20/2013	
	2874-233154	REPAIR PARTS	10/07/2013	14.47	14.47	11/20/2013	
	2874-233185	REPAIR PARTS	10/07/2013	23.12	23.12	11/20/2013	
	2874-233290	REPAIR PARTS	10/08/2013	2.95	2.95	11/20/2013	
	2874-233386	REPAIR PARTS	10/09/2013	19.75	19.75	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	2874-233392	REPAIR PARTS	10/09/2013	2.78	2.78	11/20/2013	
	2874-233662	REPAIR PARTS	10/12/2013	11.13	11.13	11/20/2013	
	2874-233724	REPAIR PARTS	10/14/2013	2.95	2.95	11/20/2013	
	2874-233738	REPAIR PARTS	10/14/2013	20.23	20.23	11/20/2013	
	2874-233752	REPAIR PARTS	10/14/2013	6.29	6.29	11/20/2013	
	2874-233769	REPAIR PARTS	10/14/2013	10.74	10.74	11/20/2013	
	2874-233933	SUPPLIES	10/16/2013	6.77	6.77	11/20/2013	
	2874-234122	REPAIR PARTS	10/18/2013	183.33	183.33	11/20/2013	
	2874-234130	REPAIR PARTS	10/18/2013	5.95	5.95	11/20/2013	
	2874-234132	REPAIR PARTS	10/18/2013	4.29	4.29	11/20/2013	
	2874-234141	REPAIR PARTS	10/18/2013	86.79	86.79	11/20/2013	
	2874-234143	REPAIR PARTS	10/18/2013	8.33	8.33	11/20/2013	
	2874-234175	REPAIR PARTS	10/18/2013	32.18	32.18	11/20/2013	
	2874-234294	REPAIR PARTS	10/21/2013	19.85	19.85	11/20/2013	
	2874-234305	REPAIR PARTS	10/21/2013	7.59	7.59	11/20/2013	
	2874-234318	REPAIR PARTS	10/21/2013	2.95	2.95	11/20/2013	
	2874-234384	REPAIR PARTS	10/22/2013	174.49	174.49	11/20/2013	
	2874-234392	REPAIR PARTS	10/22/2013	2.95	2.95	11/20/2013	
	2874-234396	CREDIT - REPAIR PARTS	10/22/2013	17.00-	17.00-	11/20/2013	
	2874-234397	REPAIR PARTS	10/22/2013	7.97	7.97	11/20/2013	
	2874-234408	REPAIR PARTS	10/22/2013	2.88	2.88	11/20/2013	
	2874-234410	REPAIR PARTS	10/22/2013	5.78	5.78	11/20/2013	
	2874-234430	REPAIR PARTS	10/22/2013	27.98	27.98	11/20/2013	
	2874-234433	REPAIR PARTS	10/22/2013	2.78	2.78	11/20/2013	
	2874-234521	REPAIR PARTS	10/23/2013	48.50	48.50	11/20/2013	
	2874-234523	CREDIT - REPAIR PARTS	10/23/2013	48.50-	48.50-	11/20/2013	
	2874-234598	REPAIR PARTS	10/24/2013	50.81	50.81	11/20/2013	
	2874-234624	GLOVES	10/24/2013	14.95	14.95	11/20/2013	
	2874-234736	REPAIR PARTS	10/25/2013	3.29	3.29	11/20/2013	
	2874-234927	REPAIR PARTS	10/28/2013	6.29	6.29	11/20/2013	
	2874-235016	TOOLS - PARKS	10/29/2013	4.83	4.83	11/20/2013	
	2874-235147	REPAIR PARTS	10/30/2013	15.82	15.82	11/20/2013	
	2874-235189	REPAIR PARTS	10/31/2013	41.14	41.14	11/20/2013	
	2874-235252	REPAIR PARTS	10/31/2013	2.95	2.95	11/20/2013	
				<hr/>	<hr/>		
	Total 10200:			865.01	865.01		
				<hr/>	<hr/>		
<b>CHARTER</b>							
<b>129861</b>							
	110713	INTERNET - REC CENTER (2 M	11/20/2013	162.75	162.75	11/20/2013	
	110913	INTERNET - RECYCLE CENTER	11/09/2013	54.95	54.95	11/20/2013	
				<hr/>	<hr/>		
	Total 129861:			217.70	217.70		
				<hr/>	<hr/>		
<b>CHUCKS LAWN CARE</b>							
<b>125081</b>							
	22358	SNOW REMOVAL - ALL HANDIC	11/04/2013	50.00	50.00	11/20/2013	
	22359	SNOW REMOVAL - BOB MOOR	10/04/2013	50.00	50.00	11/20/2013	
				<hr/>	<hr/>		
	Total 125081:			100.00	100.00		
				<hr/>	<hr/>		
<b>CITY OF CODY</b>							
<b>2260</b>							
	103113	UTILITIES	10/31/2013	89.67	89.67	11/20/2013	
	103113	UTILITIES	10/31/2013	235.00	235.00	11/20/2013	
	103113	UTILITIES	10/31/2013	849.82	849.82	11/20/2013	
	103113	UTILITIES	10/31/2013	616.32	616.32	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	103113	UTILITIES	10/31/2013	166.35	166.35	11/20/2013	
	110813	UTILITIES	11/08/2013	652.42	652.42	11/20/2013	
	110813	UTILITIES	11/08/2013	135.85	135.85	11/20/2013	
	110813	UTILITIES	11/08/2013	75.75	75.75	11/20/2013	
	110813	UTILITIES	11/08/2013	19.50	19.50	11/20/2013	
	110813	UTILITIES	11/08/2013	11.47	11.47	11/20/2013	
	110813	UTILITIES	11/08/2013	8.03	8.03	11/20/2013	
	110813	UTILITIES	11/08/2013	861.85	861.85	11/20/2013	
	110813	UTILITIES	11/08/2013	14,444.58	14,444.58	11/20/2013	
	110813	UTILITIES	11/08/2013	46.75	46.75	11/20/2013	
Total 2260:				18,213.36	18,213.36		
<b>2261</b>							
	081213	EMPLOYEE PICNIC SUPPLIES	08/12/2013	11.00	11.00	11/20/2013	
	091813	FILING FEE	09/18/2013	21.00	21.00	11/20/2013	
	092413	FILING FEE	09/24/2013	21.00	21.00	11/20/2013	
	093013	TRAVEL REIMBURSEMENT	09/30/2013	19.28	19.28	11/20/2013	
	101813	POSTAGE FEE	10/18/2013	41.19	41.19	11/20/2013	
	102813	FILING FEE	10/28/2013	18.00	18.00	11/20/2013	
	103013	POSTAGE	10/30/2013	19.95	19.95	11/20/2013	
	110513	FILING FEE	11/05/2013	24.00	24.00	11/20/2013	
Total 2261:				175.42	175.42		
<b>CITY OF CODY</b>							
<b>127400</b>							
	102913	PETTY CASH PD - TESTING	10/29/2013	4.78	4.78	11/20/2013	
	102913	PETTY CASH PD BAIT MONEY	10/29/2013	13.00	13.00	11/20/2013	
	102913	PETTY CASH PD - PATCH RET	10/29/2013	5.00	5.00	11/20/2013	
Total 127400:				22.78	22.78		
<b>CODY ENTERPRISE</b>							
<b>2590</b>							
	103113	ADVERTISING	10/31/2013	3,056.02	3,056.02	11/20/2013	
	103113	ADVERTISING - REC CENTER	10/31/2013	490.00	490.00	11/20/2013	
Total 2590:				3,546.02	3,546.02		
<b>CODY WINNELSON COMPANY</b>							
<b>2850</b>							
	130562-00	GALVANIZED FITTINGS	10/15/2013	59.52	59.52	11/20/2013	
	130652-00	AIR VENT BOILER ROOM - REC	10/22/2013	136.73	136.73	11/20/2013	
	130793-00	AIR VENT BOILER ROOM - REC	10/29/2013	59.12	59.12	11/20/2013	
	130901-00	Coupling Dresser, 3/4" Galvanize	10/31/2013	16.74	16.74	11/20/2013	1062-W
	130901-00	Coupling Dresser, 2" Galvanized	10/31/2013	16.20	16.20	11/20/2013	1066-W
	130901-00	Coupling Dresser, 1 1/4" Galvaniz	10/31/2013	9.41	9.41	11/20/2013	1064-W
Total 2850:				297.72	297.72		
<b>COPENHAVER KATH KITCHEN KOLPITCKE LLC</b>							
<b>3140</b>							
	110413	LEGAL SERVICES	11/04/2013	6,396.25	6,396.25	11/20/2013	
Total 3140:				6,396.25	6,396.25		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>COVENTRY HOMES INC</b>							
<b>129869</b>							
	13120910	REFUND UTILITY DEPOSIT	11/01/2013	178.80	178.80	11/20/2013	
Total 129869:				178.80	178.80		
<b>CRUM ELECTRIC</b>							
<b>3300</b>							
	1488664-00	LAMPS FOR SHOP	10/23/2013	245.25	245.25	11/20/2013	
	1496050-00	SWITCH FOR C02 ROOM - REC	10/30/2013	3.14	3.14	11/20/2013	
	1496867-00	SUPPLIES	11/01/2013	129.69	129.69	11/20/2013	
	1497099-00	MATERIAL & SUPPLIES	11/01/2013	14.72	14.72	11/20/2013	
Total 3300:				392.80	392.80		
<b>DANA KEPNER COMPANY</b>							
<b>3410</b>							
	2218002-00	MXU BATTERIES	11/04/2013	471.20	471.20	11/20/2013	
Total 3410:				471.20	471.20		
<b>DASH MEDICAL GLOVES</b>							
<b>127577</b>							
	INV0823243	MATERIAL & SUPPLIES	10/18/2013	224.70	224.70	11/20/2013	
Total 127577:				224.70	224.70		
<b>DECATUR ELECTRONICS, INC.</b>							
<b>3510</b>							
	WYC07308	RADAR PART C14	10/30/2013	200.00	200.00	11/20/2013	
Total 3510:				200.00	200.00		
<b>ECOLAB PEST ELIM. DIV.</b>							
<b>128686</b>							
	3137042	PEST CONTROL - REC CENTER	10/07/2013	61.00	61.00	11/20/2013	
	3137042	PEST CONTROL - REC CENTER	10/07/2013	61.00	61.00	11/20/2013	
Total 128686:				122.00	122.00		
<b>ENERGY WEST</b>							
<b>2630</b>							
	103113	UTILITIES - REC CENTER	10/31/2013	3,937.71	3,937.71	11/20/2013	
	103113	UTILITIES - REC CENTER AQUA	10/31/2013	11,813.15	11,813.15	11/20/2013	
Total 2630:				15,750.86	15,750.86		
<b>ENGINEERING ASSOCIATES</b>							
<b>4140</b>							
	110513	BAC T TESTS	11/05/2013	25.00	25.00	11/20/2013	
	110713	BAC T TESTS	11/07/2013	25.00	25.00	11/20/2013	
	3311023	16TH ST STORM DRAIN	11/06/2013	14,252.18	14,252.18	11/20/2013	
	3311024	W COOPER LN INFLUENT SEW	11/06/2013	3,141.50	3,141.50	11/20/2013	
Total 4140:				17,443.68	17,443.68		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>FACILITYDUDE.COM</b>							
<b>129874</b>							
	S-000803	FACILITY MANAGEMENT SOFT	10/31/2013	1,677.00	1,677.00	11/20/2013	
	S-000803	FACILITY MANAGEMENT SOFT	10/31/2013	1,677.00	1,677.00	11/20/2013	
Total 129874:				3,354.00	3,354.00		
<b>FARM PLAN CORPORATION</b>							
<b>4210</b>							
	1248611	LAWN MOWER BLADES	09/16/2013	83.37	83.37	11/20/2013	
	1271271	SWEEPER REPAIR F01	10/03/2013	10.83	10.83	11/20/2013	
	1281991	REPAIR PARTS - PARKS DEPT	10/14/2013	105.84	105.84	11/20/2013	
Total 4210:				200.04	200.04		
<b>FASTENAL COMPANY 01WYCDY</b>							
<b>126018</b>							
	WYCDY50418	SHOP TOWELS	10/22/2013	24.29	24.29	11/20/2013	
	WYCDY50420	SHOP TOWELS / WINDOW CLE	10/22/2013	29.65	29.65	11/20/2013	
	WYCDY50463	HOSE CLAMPS	10/24/2013	10.66	10.66	11/20/2013	
	WYCDY50497	LADDER FOR BOILER ROOM -	10/28/2013	117.73	117.73	11/20/2013	
	WYCDY50517	ZIP TIES (SHOP)	10/29/2013	4.44	4.44	11/20/2013	
	WYCDY50521	LOADER BUCKET REPAIR H03	10/29/2013	15.20	15.20	11/20/2013	
	WYCDY50528	EAR PLUGS / GRINDING CUTTI	10/29/2013	30.54	30.54	11/20/2013	
	WYCDY50528	EAR PLUGS / GRINDING CUTTI	10/29/2013	37.10	37.10	11/20/2013	
	WYCDY50588	CAN CRUSHER REPAIR	11/01/2013	36.66	36.66	11/20/2013	
	WYCDY50612	CAN CRUSHER REPAIR	11/04/2013	10.41	10.41	11/20/2013	
	WYCDY50664	SHOP TOWELS	11/06/2013	48.58	48.58	11/20/2013	
	WYCDY50684	SAFETY SUPPLIES	11/07/2013	173.16	173.16	11/20/2013	
	WYDCY50684	SAFETY SUPPLIES	11/07/2013	176.16	.00	11/20/2013	
	WYDCY50684	SAFETY SUPPLIES	11/07/2013	176.16-	.00		
Total 126018:				538.42	538.42		
<b>FERGUSON WATERWORKS</b>							
<b>127653</b>							
	0583592	Valve Box Lid	10/11/2013	334.80	334.80	11/20/2013	1012-W
	0583969	FIRE HYDRANT REPAIR	10/23/2013	83.00	83.00	11/20/2013	
	0584060	Meter Pigtails 3/4"	10/23/2013	548.10	548.10	11/20/2013	1193-W
	0584166	Valve Box #6 Round Base	10/16/2013	153.60	153.60	11/20/2013	1010-W
	0584166	Valve Box Lid	10/16/2013	65.32	65.32	11/20/2013	1012-W
Total 127653:				1,184.82	1,184.82		
<b>FREMONT BEVERAGES INC</b>							
<b>127301</b>							
	39377	Drink Syrups	10/30/2013	185.00	185.00	11/20/2013	20004
	39377	CO2	10/30/2013	20.00	20.00	11/20/2013	26000
	39377	FUEL SURCHARGE	10/30/2013	3.00	3.00	11/20/2013	
	39423	Drink Syrups	10/31/2013	74.00	74.00	11/20/2013	20004
Total 127301:				282.00	282.00		
<b>GAMACHE, DOUG</b>							
<b>129872</b>							
	8132039	REFUND UTILITY DEPOSIT	11/04/2013	76.36	76.36	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 129872:				76.36	76.36		
<b>GARY'S VACUUM &amp; STAMPS</b>							
<b>4480</b>							
	93859	NOTARY STAMP - BARB CURLE	10/30/2013	26.95	26.95	11/20/2013	
Total 4480:				26.95	26.95		
<b>GDA ENGINEERS</b>							
<b>4620</b>							
	10/31/13 - 000	OLIVE GLENN PHASE II	10/31/2013	5,567.57	5,567.57	11/20/2013	
Total 4620:				5,567.57	5,567.57		
<b>GRAINGER</b>							
<b>4635</b>							
	9270748347	CASTERS	10/16/2013	430.80	430.80	11/20/2013	
	9274769851	RUBBER CASTERS FOR CHAIR	10/22/2013	430.80	430.80	11/20/2013	
	9279905666	CASTERS (CREDIT)	10/28/2013	430.80-	430.80-	11/20/2013	
Total 4635:				430.80	430.80		
<b>HEARTLAND PAPER COMPANY</b>							
<b>128769</b>							
	G339220-1	MATERIAL & SUPPLIES	10/29/2013	37.62	37.62	11/20/2013	
	G343139-1	MATERIAL & SUPPLIES	10/22/2013	141.00	141.00	11/20/2013	
	G343140-1	MATERIAL & SUPPLIES	10/22/2013	89.48	89.48	11/20/2013	
	G343140-2	MATERIAL & SUPPLIES	10/29/2013	16.32	16.32	11/20/2013	
	G343962-1	MATERIAL & SUPPLIES	10/29/2013	186.19	186.19	11/20/2013	
	G343964-1	MATERIAL & SUPPLIES	10/29/2013	67.68	67.68	11/20/2013	
	G345367-1	MATERIAL & SUPPLIES	10/29/2013	190.50	190.50	11/20/2013	
Total 128769:				728.79	728.79		
<b>HOPKINS LIFE AND SAFETY</b>							
<b>5080</b>							
	9866	FIRST AID KIT (DRAW ST)	10/23/2013	178.95	178.95	11/20/2013	
Total 5080:				178.95	178.95		
<b>HOTSY WY-MONT</b>							
<b>5100</b>							
	6294	TOOLS	10/28/2013	45.15	45.15	11/20/2013	
Total 5100:				45.15	45.15		
<b>HOUSEL LAW FIRM, LLC</b>							
<b>127605</b>							
	2-1	MUNICIPAL COURT JUDGE 7/5/	10/15/2013	1,723.50	1,723.50	11/20/2013	
Total 127605:				1,723.50	1,723.50		
<b>HUNDER, MELINDA</b>							
<b>129864</b>							
	102413	VOLLEYBALL REFEREE	10/24/2013	25.00	25.00	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 129864:				25.00	25.00		
<b>ICMA</b>							
<b>123988</b>							
	362937	ICMA DUES - RICK MANCHEST	11/06/2013	207.50	207.50	11/20/2013	
	362937	ICMA DUES - RICK MANCHEST	11/06/2013	207.50	207.50	11/20/2013	
Total 123988:				415.00	415.00		
<b>INT'L SOCIETY OF ARBORICULTURE</b>							
<b>5280</b>							
	11600	ISA MEMBERSHIP	10/31/2013	182.00	182.00	11/20/2013	
Total 5280:				182.00	182.00		
<b>JACK'S TRUCK &amp; EQUIPMENT</b>							
<b>125521</b>							
	21959G	SANITATION REPAIRS	10/30/2013	172.70	172.70	11/20/2013	
Total 125521:				172.70	172.70		
<b>JENSEN PLUMBING</b>							
<b>129455</b>							
	6329	REPAIR 2 POOL HYDRANTS	10/14/2013	323.50	323.50	11/20/2013	
	6354	TOILET / SINK - MINSKE	11/06/2013	626.15	626.15	11/20/2013	
Total 129455:				949.65	949.65		
<b>K MART</b>							
<b>5690</b>							
	35652	MISC SUPPLIES	10/24/2013	58.23	58.23	11/20/2013	
Total 5690:				58.23	58.23		
<b>KEEGAN &amp; WINSLOW LAW FIRM</b>							
<b>126040</b>							
	110413	PROFESSIONAL FEES	11/04/2013	523.08	523.08	11/20/2013	
Total 126040:				523.08	523.08		
<b>KITCHEN, SCOTT</b>							
<b>129803</b>							
	110413	REIMBURSE FOR MILEAGE	11/04/2013	30.85	30.85	11/20/2013	
Total 129803:				30.85	30.85		
<b>L.N. CURTIS &amp; SONS</b>							
<b>127560</b>							
	3140556-00	UNIFORM ALLOWANCE C07, C1	10/31/2013	695.68	695.68	11/20/2013	
Total 127560:				695.68	695.68		
<b>LIFE FITNESS</b>							
<b>123857</b>							
	4251720	MAINTENANCE ON FITNESS E	10/25/2013	267.22	267.22	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 123857:				267.22	267.22		
<b>LONG BUILDING TECH INC</b>							
<b>125191</b>							
	SRVCE006384	CONTACTOR HWP- REC	10/23/2013	517.70	517.70	11/20/2013	
	SRVCE006392	INSTALL SEAL ON PUMP - REC	10/28/2013	840.00	840.00	11/20/2013	
Total 125191:				1,357.70	1,357.70		
<b>MARIC SALES</b>							
<b>6270</b>							
	11991	SEWER JET HOSE	10/31/2013	1,794.00	1,794.00	11/20/2013	
Total 6270:				1,794.00	1,794.00		
<b>MARTIN, KELLI</b>							
<b>123144</b>							
	102413	VOLLEYBALL REFEREE	10/24/2013	100.00	100.00	11/20/2013	
Total 123144:				100.00	100.00		
<b>MATTHEW BENDER &amp; CO., INC</b>							
<b>129659</b>							
	51963027	STATE STATUTES 2013	10/31/2013	470.38	470.38	11/20/2013	
Total 129659:				470.38	470.38		
<b>MOTOR PARTS INC</b>							
<b>6820</b>							
	572370	MATERIAL & SUPPLIES	10/01/2013	3.09	3.09	11/20/2013	
	572683	ADAPTER	10/04/2013	13.40	13.40	11/20/2013	
	573198	REPAIR PARTS	10/09/2013	35.53	35.53	11/20/2013	
	573700	REPAIR PARTS	10/14/2013	83.84	83.84	11/20/2013	
	573985	REPAIR PARTS	10/16/2013	3.56	3.56	11/20/2013	
	574496	REPAIR PARTS	10/22/2013	71.99	71.99	11/20/2013	
	574655	REPAIR PARTS	10/23/2013	6.56	6.56	11/20/2013	
	574734	REPAIR PARTS	10/24/2013	44.33	44.33	11/20/2013	
	574877	REPAIR PARTS	10/25/2013	55.89	55.89	11/20/2013	
	575017	MUD FLAP	10/28/2013	38.99	38.99	11/20/2013	
	575160	REPAIR PARTS	10/29/2013	56.67	56.67	11/20/2013	
	575265	REPAIR PARTS	10/30/2013	222.14	222.14	11/20/2013	
Total 6820:				635.99	635.99		
<b>MOUNTAIN WEST SCREEN PRINTERS</b>							
<b>6930</b>							
	50506	UNIFORMS - REC CENTER	10/25/2013	18.85	18.85	11/20/2013	
	50546	EMBROIDERY CHARGES	11/04/2013	51.20	51.20	11/20/2013	
Total 6930:				70.05	70.05		
<b>NEENAH FOUNDRY CO</b>							
<b>126117</b>							
	86946	GRATE FOR STORM WATER	10/23/2013	74.09	74.09	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 126117:				74.09	74.09		
<b>NELSON, ELYSA</b>							
<b>129865</b>							
	102413	VOLLEYBALL REFEREE	10/24/2013	62.50	62.50	11/20/2013	
Total 129865:				62.50	62.50		
<b>NIETERS, SHELBY</b>							
<b>129875</b>							
	14751039	REFUND UTILITY DEPOSIT	11/07/2013	31.72	31.72	11/20/2013	
Total 129875:				31.72	31.72		
<b>NORCO, INC.</b>							
<b>128948</b>							
	12265710	CO2	10/14/2013	195.68	195.68	11/20/2013	
	12329078	CO2	10/25/2013	152.13	152.13	11/20/2013	
	12378766	CO2 - AQUATICS	10/31/2013	43.40	43.40	11/20/2013	
	12378766	NITROGEN - EL	10/31/2013	10.85	10.85	11/20/2013	
	12378872	CO2 - AQUATICS	10/31/2013	86.80	86.80	11/20/2013	
	12383019	SERVICE CHARGE - CO2	10/31/2013	4.18	4.18	11/20/2013	
Total 128948:				493.04	493.04		
<b>NORTH CENTRAL LABORATORIES</b>							
<b>7320</b>							
	329141	LAB SUPPLIES	10/24/2013	351.18	351.18	11/20/2013	
Total 7320:				351.18	351.18		
<b>NORTHERN GARDENS</b>							
<b>7340</b>							
	070359	SOD	09/24/2013	22.00	22.00	11/20/2013	
Total 7340:				22.00	22.00		
<b>NORTHERN SAFETY &amp; INDUSTRIAL</b>							
<b>123493</b>							
	900651308	CAUTION TAPE / FLASHLIGHT	10/30/2013	359.97	359.97	11/20/2013	
Total 123493:				359.97	359.97		
<b>NORTHWEST PIPE</b>							
<b>7400</b>							
	1199705-1	1-1/2" COMP 90° ELL	10/21/2013	105.50	105.50	11/20/2013	
	1201098	1" comp. x 3/4" comp. adapter	10/21/2013	43.50	43.50	11/20/2013	1109-W
	1201098	1" compression coupling	10/21/2013	85.96	85.96	11/20/2013	1123-W
	1201098	3/4" Flare x CTS Comp Adapter	10/21/2013	36.80	36.80	11/20/2013	1090-W
	1201098	3/4" compression coupling	10/21/2013	78.76	78.76	11/20/2013	1122-W
	1201098	1" Flare x CTS Compression Ada	10/21/2013	54.00	54.00	11/20/2013	1091-W
	1201098	1 1/4" Compression Coupling	10/21/2013	123.00	123.00	11/20/2013	1124-W
	1201098	2" MIP x compression adapter	10/21/2013	76.80	76.80	11/20/2013	1107-W
	1201098	1 1/4" MIP x Compression Adapte	10/21/2013	36.80	36.80	11/20/2013	1105-W
	1201098	3/4" MIP x Compression Adapter	10/21/2013	32.30	32.30	11/20/2013	1103-W
	1201098	1 1/2" compression coupling	10/21/2013	151.46	151.46	11/20/2013	1125-W

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	1201098	1 1/2" MIP x compression adapter	10/21/2013	52.70	52.70	11/20/2013	1106-W
	1201098	1" MIP x compression adapter	10/21/2013	38.14	38.14	11/20/2013	1104-W
	1201098	2" CC x Comp corp stop	10/21/2013	250.20	250.20	11/20/2013	1115-W
	1201098	3/4" CC x Comp corp stop	10/21/2013	203.80	203.80	11/20/2013	1111-W
	1201098	3/4" Compression curb stop	10/21/2013	315.00	315.00	11/20/2013	1117-W
	1201098	1 1/2" CC x Comp corp stop	10/21/2013	151.25	151.25	11/20/2013	1114-W
	1201098	1" CC x Comp corp stop	10/21/2013	268.00	268.00	11/20/2013	1112-W
	1201098	1 1/2" Compression Curb Stop	10/21/2013	254.65	254.65	11/20/2013	1119-W
	1201098	1" Compression curb stop	10/21/2013	230.20	230.20	11/20/2013	1118-W
	1201098	3/4" FIP x Compression Adapter	10/21/2013	34.40	34.40	11/20/2013	1096-W
	1201098	2" FIP x Compression Adapter	10/21/2013	79.80	79.80	11/20/2013	1100-W
	1201098	1" FIP x compression adapter	10/21/2013	49.10	49.10	11/20/2013	1097-W
	1201098	2" Compression curb stop	10/21/2013	375.05	375.05	11/20/2013	1120-W
	1201098	2" FIP Ball Curb Stop	10/21/2013	270.40	270.40	11/20/2013	1131-W
	1201098	3/4" FIP Ball curb stop	10/21/2013	63.85	63.85	11/20/2013	1128-W
	1201098	2" Flare x CTS Compression Ada	10/21/2013	82.05	82.05	11/20/2013	1093-W
	1201098	1 1/2" FIP Ball curb stop	10/21/2013	187.33	187.33	11/20/2013	1130-W
	1201098	1" FIP Ball Curb Stop	10/21/2013	95.45	95.45	11/20/2013	1129-W
	1201098-1	2" compression coupling	10/21/2013	204.50	204.50	11/20/2013	1126-W
	1201098-2	1 1/2" FIP x Compression Adapter	10/28/2013	66.95	66.95	11/20/2013	1099-W
	1201098-3	1 1/2" Flare x CTS Compression	11/04/2013	73.34	73.34	11/20/2013	1092-W
	1201723	6" C900, CL200 PVC pipe	10/21/2013	598.00	598.00	11/20/2013	1334-W
	1202320	1" FIP Ball Curb Stop	10/21/2013	95.45	95.45	11/20/2013	1129-W
	1202320	4" Megalug for PVC, w/acc.	10/21/2013	47.11	47.11	11/20/2013	1289-W
	1202320	4 X 2 TAPPED CAP	10/21/2013	40.09	40.09	11/20/2013	
	1204821	POLY PIPE LONERS	10/28/2013	28.44	28.44	11/20/2013	
	1208254	69T, Top Riser, 24", male thread	11/04/2013	132.00	132.00	11/20/2013	1013-W
	1208254	26T, Top Section, (26")	11/04/2013	180.60	180.60	11/20/2013	1014-W
	1209590	6" Megalug for DIP, w/acc	11/04/2013	203.72	203.72	11/20/2013	1302-W
	1209733	8" Gland pack, complete	11/04/2013	207.12	207.12	11/20/2013	1279-W
	1209733	8" x 12" MJ solid sleeve	11/04/2013	504.88	504.88	11/20/2013	1323-W
	Total 7400:			6,208.45	6,208.45		
<b>NUISANCE ANIMAL CONTROL</b>							
<b>129856</b>							
	1442	BEAVER REMOVAL	10/31/2013	60.00	60.00	11/20/2013	
	Total 129856:			60.00	60.00		
<b>O'REILLY AUTOMOTIVE, INC.</b>							
<b>128494</b>							
	3726-218780	REPAIR PARTS - C05	10/04/2013	29.98	29.98	11/20/2013	
	Total 128494:			29.98	29.98		
<b>OWEN, DON</b>							
<b>125181</b>							
	102413	VOLLEYBALL REFEREE	10/24/2013	212.50	212.50	11/20/2013	
	Total 125181:			212.50	212.50		
<b>PARK COUNTY</b>							
<b>7670</b>							
	1339	LEC CONTRACT	10/24/2013	31,849.17	31,849.17	11/20/2013	
	1339	LEC UTILITIES	10/24/2013	651.51	651.51	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 7670:				32,500.68	32,500.68		
<b>PARK COUNTY ANIMAL SHELTER</b>							
<b>5120</b>							
	110113	ANIMAL SERVICE CONTRACT	11/01/2013	3,750.00	3,750.00	11/20/2013	
Total 5120:				3,750.00	3,750.00		
<b>PARK COUNTY LANDFILL</b>							
<b>129053</b>							
	103113	LANDFILL CHARGES	10/31/2013	79,278.00	79,278.00	11/20/2013	
Total 129053:				79,278.00	79,278.00		
<b>PARK COUNTY READY MIX</b>							
<b>7730</b>							
	111295	CONCRETE / SAND SLURRY	10/28/2013	2,803.58	2,803.58	11/20/2013	
	111325	SAND SLURRY	10/29/2013	338.40	338.40	11/20/2013	
Total 7730:				3,141.98	3,141.98		
<b>PARK COUNTY SHERIFF</b>							
<b>7740</b>							
	103113	INCARCERATION - OCTOBER 2	10/31/2013	1,140.00	1,140.00	11/20/2013	
Total 7740:				1,140.00	1,140.00		
<b>PARK COUNTY WEED AND PEST</b>							
<b>7770</b>							
	20132396	HAZARDOUS WASTE DAY	10/24/2013	7,914.73	7,914.73	11/20/2013	
Total 7770:				7,914.73	7,914.73		
<b>PIPESTONE EQUIPMENT</b>							
<b>129474</b>							
	2018	WEST LIFT BY-PASS VALVE	10/15/2013	461.65	461.65	11/20/2013	
Total 129474:				461.65	461.65		
<b>POWELL TRIBUNE</b>							
<b>8090</b>							
	103113	ADVERTISING	10/31/2013	196.51	196.51	11/20/2013	
Total 8090:				196.51	196.51		
<b>POWELL VALLEY RECYCLING</b>							
<b>127122</b>							
	102513	BALING WIRE	10/25/2013	1,350.00	1,350.00	11/20/2013	
Total 127122:				1,350.00	1,350.00		
<b>PRO-BUILD</b>							
<b>128149</b>							
	971473	INSULATION - 16TH ST STORM	10/25/2013	143.73	143.73	11/20/2013	
	972131	SHOP SUPPLIES	11/01/2013	5.35	5.35	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 128149:				149.08	149.08		
<b>PROVIDENT LIFE &amp; ACCIDENT INS</b>							
<b>128033</b>							
	110613	PREMIUMS	11/06/2013	199.82	199.82	11/06/2013	
Total 128033:				199.82	199.82		
<b>QUALITY ASPHALT PAVING INC</b>							
<b>125010</b>							
	1323	ASPHALT PATCHING	10/11/2013	175.00	175.00	11/20/2013	
	1323	ASPHALT PATCHING	10/11/2013	1,726.75	1,726.75	11/20/2013	
	1323	ASPHALT PATCHING	10/11/2013	418.50	418.50	11/20/2013	
	1323	ASPHALT PATCHING	10/11/2013	2,131.25	2,131.25	11/20/2013	
Total 125010:				4,451.50	4,451.50		
<b>QUICK, AMY</b>							
<b>129866</b>							
	101513	MILEAGE REIMBURSEMENT -	10/15/2013	341.26	341.26	11/20/2013	
Total 129866:				341.26	341.26		
<b>R &amp; A SAFETY</b>							
<b>127690</b>							
	1999	RANDOM & PRE-EMPLOYMENT	10/25/2013	30.00	30.00	11/20/2013	
	1999	RANDOM & PRE-EMPLOYMENT	10/25/2013	80.00	80.00	11/20/2013	
	1999	RANDOM & PRE-EMPLOYMENT	10/25/2013	60.00	60.00	11/20/2013	
	1999	RANDOM & PRE-EMPLOYMENT	10/25/2013	150.00	150.00	11/20/2013	
	1999	RANDOM & PRE-EMPLOYMENT	10/25/2013	120.00	120.00	11/20/2013	
	1999	RANDOM & PRE-EMPLOYMENT	10/25/2013	30.00	30.00	11/20/2013	
	1999	RANDOM & PRE-EMPLOYMENT	10/25/2013	30.00	30.00	11/20/2013	
Total 127690:				500.00	500.00		
<b>RMEL</b>							
<b>123513</b>							
	08817	2014 RMEL MEMBERSHIP DUE	11/06/2013	460.00	460.00	11/20/2013	
Total 123513:				460.00	460.00		
<b>ROES, CATHERINE</b>							
<b>129867</b>							
	8067021	REFUND UTILITY DEPOSIT	10/29/2013	31.12	31.12	11/20/2013	
Total 129867:				31.12	31.12		
<b>SCHOENING, KRISTA</b>							
<b>125478</b>							
	102413	VOLLEYBALL REFEREE	10/24/2013	12.50	12.50	11/20/2013	
Total 125478:				12.50	12.50		
<b>SCHOENING, WILLIAM D</b>							
<b>123147</b>							
	102413	VOLLEYBALL REFEREE	10/24/2013	200.00	200.00	11/20/2013	

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
Total 123147:				200.00	200.00		
<b>SELBYS</b>							
<b>9040</b>							
	B1-006968-000	SERVICE AGREEMENT	10/29/2013	372.50	372.50	11/20/2013	
	B1-006968-000	MATERIAL & SUPPLIES	10/29/2013	1,185.50	1,185.50	11/20/2013	
	B-543511-000	EQUIPMENT REPAIRS	10/29/2013	58.39	58.39	11/20/2013	
Total 9040:				1,616.39	1,616.39		
<b>SHERWIN-WILLIAMS COMPANY</b>							
<b>127725</b>							
	0816-5	PAINTING RESTROOMS	10/29/2013	187.45	187.45	11/20/2013	
	0844-7	PAINTING RESTROOMS	11/01/2013	42.49	42.49	11/20/2013	
	5141-5	PAINTING SUPPLIES	10/28/2013	23.27	23.27	11/20/2013	
	5243-9	PAINTING RESTROOMS	10/31/2013	26.99	26.99	11/20/2013	
	5292-6	RESTROOM PAINTING	11/04/2013	10.67	10.67	11/20/2013	
	5309-8	RESTROOM PAINTING	11/04/2013	42.49	42.49	11/20/2013	
	5337-9	PAINT FOR RESTROOMS	11/05/2013	84.98	84.98	11/20/2013	
Total 127725:				418.34	418.34		
<b>SHOSHONE MUNICIPAL PIPELINE</b>							
<b>9130</b>							
	110113	SMP WATER PURCHASES - OC	11/01/2013	97,776.48	97,776.48	11/20/2013	
Total 9130:				97,776.48	97,776.48		
<b>SHOSHONE OFFICE SUPPLY</b>							
<b>9140</b>							
	098451	TYPE WRITER REPAIR (NO SAL	10/11/2013	145.00	145.00	11/20/2013	
	099323	OFFICE SUPPLIES	10/28/2013	33.13	33.13	11/20/2013	
	099364	TONER	10/23/2013	156.24	156.24	11/20/2013	
	099505	TONER	10/31/2013	929.94	929.94	11/20/2013	
Total 9140:				1,264.31	1,264.31		
<b>SNOW CREST CHEMICALS</b>							
<b>128876</b>							
	00138085	GLYCOL FOR REC	10/10/2013	165.00	165.00	11/20/2013	
Total 128876:				165.00	165.00		
<b>SOUTHWESTERN EQUIPMENT</b>							
<b>9422</b>							
	028732	SANITATION TRUCK PARTS	10/30/2013	111.10	111.10	11/20/2013	
	028739	C02 SANITATION REPAIR	10/31/2013	66.60	66.60	11/20/2013	
Total 9422:				177.70	177.70		
<b>STEWART, CELINA</b>							
<b>129870</b>							
	7159041	REFUND UTILITY DEPOSIT	11/01/2013	53.08	53.08	11/20/2013	
Total 129870:				53.08	53.08		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>STROUPE PEST CONTROL CO</b>							
<b>9635</b>							
	100113-RECY	PEST CONTROL - RECYCLE C	10/01/2013	60.00	60.00	11/20/2013	
	110113-CH	PEST CONTROL - CITY HALL	11/01/2013	60.00	60.00	11/20/2013	
	110113-SHOP	PEST CONTROL - SHOP	11/01/2013	44.00	44.00	11/20/2013	
	110113-SHOP	PEST CONTROL - SHOP	11/01/2013	44.00	44.00	11/20/2013	
Total 9635:				208.00	208.00		
<b>SUNSET PROPERTIES, INC</b>							
<b>129619</b>							
	20019	CONTRACTOR BOARD MEETIN	10/24/2013	126.85	126.85	11/20/2013	
Total 129619:				126.85	126.85		
<b>THE UPS STORE</b>							
<b>6240</b>							
	00139	SHIPPING (LESS SALES TAX O	09/27/2013	71.87	71.87	11/20/2013	
	8664	SHIPPING - PARTS	10/25/2013	17.33	17.33	11/20/2013	
	8788	CORE & PARTS SHIPPING	09/03/2013	8.77	8.77	11/20/2013	
	8796	SHIPPING - PARTS	10/30/2013	23.36	23.36	11/20/2013	
Total 6240:				121.33	121.33		
<b>TITAN ACCESS</b>							
<b>128471</b>							
	102513 STMT	CHARGES FOR PARTS	10/25/2013	53.58	53.58	11/20/2013	
Total 128471:				53.58	53.58		
<b>TORCZON, HEIDI</b>							
<b>124440</b>							
	102413	VOLLEYBALL REFEREE	10/24/2013	162.50	162.50	11/20/2013	
Total 124440:				162.50	162.50		
<b>TRACEY-BUTLER, BARBARA (NIKKI)</b>							
<b>129868</b>							
	15916012	REFUND UTILITY DEPOSIT	10/31/2013	202.54	202.54	11/20/2013	
Total 129868:				202.54	202.54		
<b>TRIPLE L SALES</b>							
<b>9980</b>							
	I-29236	FERNCO REDUCER	10/16/2013	34.59	34.59	11/20/2013	
Total 9980:				34.59	34.59		
<b>TRITECH FORENSICS</b>							
<b>129645</b>							
	98149	INVESTIGATION SUPPLIES	10/22/2013	43.35	43.35	11/20/2013	
	98318	INVESTIGATION SUPPLIES	10/22/2013	64.15	64.15	11/20/2013	
Total 129645:				107.50	107.50		
<b>UNIVERSAL ATHLETIC SERVICE</b>							

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
10125	202-0000683	CREDIT	10/23/2013	89.97-	.00		
Total 10125:				89.97-	.00		
<b>UNUM LIFE INS - LTD</b>							
<b>127843</b>	110613	LTD	11/06/2013	2,939.54	2,939.54	11/06/2013	
Total 127843:				2,939.54	2,939.54		
<b>UNUM LIFE INSURANCE - LIFE</b>							
<b>127935</b>	110613	PREMIUM	11/06/2013	1,681.99	1,681.99	11/06/2013	
Total 127935:				1,681.99	1,681.99		
<b>V-1 PROPANE</b>							
<b>10180</b>	857170	PROPANE	10/09/2013	22.10	22.10	11/20/2013	
	857235	PROPANE	10/18/2013	22.43	22.43	11/20/2013	
	857290	PROPANE	10/25/2013	45.20	45.20	11/20/2013	
	857338	PROPANE	11/01/2013	25.07	25.07	11/20/2013	
Total 10180:				114.80	114.80		
<b>VAUGHN, SHERI</b>							
<b>129873</b>	103113	INSTANT EXPRESSIONS PHOT	10/31/2013	200.00	200.00	11/20/2013	
Total 129873:				200.00	200.00		
<b>VERIZON</b>							
<b>124442</b>	9713590957	IPADS - PD	10/20/2013	1,065.33	1,065.33	11/20/2013	
	9713590957	CELL PHONE SERVICE - WATE	10/20/2013	100.78	100.78	11/20/2013	
	9713590957	CELL PHONE SERVICE - ELECT	10/20/2013	156.08	156.08	11/20/2013	
	9713590957	CELL PHONE SERVICE - REC C	10/20/2013	110.84	110.84	11/20/2013	
	9713590957	CELL PHONE SERVICE - FACILI	10/20/2013	75.80	75.80	11/20/2013	
	9713590957	CELL PHONE SERVICE - ADMIN	10/20/2013	89.97	89.97	11/20/2013	
	9713590957	CELL PHONE SERVICE - WAST	10/20/2013	74.94	74.94	11/20/2013	
	9713590957	CELL PHONE SERVICE - PD	10/20/2013	580.74	580.74	11/20/2013	
	9713590957	CELL PHONE SERVICE - COMM	10/20/2013	100.78	100.78	11/20/2013	
	9713590957	CELL PHONE SERVICE - SOLID	10/20/2013	24.98	24.98	11/20/2013	
	9713590957	CELL PHONE SERVICE - STREE	10/20/2013	74.94	74.94	11/20/2013	
Total 124442:				2,455.18	2,455.18		
<b>VISA</b>							
<b>10280</b>	OCT 2700	BAIL OUT BAGS	11/03/2013	541.72	541.72	11/20/2013	
	OCT 2700	INVESTIGATION SUPPLIES	11/03/2013	14.55	14.55	11/20/2013	
	OCT 2700	UNIFORMS	11/03/2013	229.98	229.98	11/20/2013	
	OCT 2700	SOCIAL MEDIA CLASS	11/03/2013	49.00	49.00	11/20/2013	
	OCT 2700	UNIFORMS	11/03/2013	7.99	7.99	11/20/2013	
	OCT 5349	ONLINE TRAINING	11/03/2013	86.90	86.90	11/20/2013	
	OCT 5349	TRAINING	11/03/2013	113.08	113.08	11/20/2013	



Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	006623	Ramen Soup	11/04/2013	20.80	20.80	11/20/2013	20050
	006623	Hot Dogs	11/04/2013	8.88	8.88	11/20/2013	20053
	006623	NAPKINS	11/04/2013	3.48	3.48	11/20/2013	25000
	006623	FORKS	11/04/2013	2.84	2.84	11/20/2013	25100
	008832	DISTILLED WATER - LAB	09/18/2013	70.40	70.40	11/20/2013	
	01616	ASAP SUPPLIES	11/04/2013	25.51	25.51	11/20/2013	
	02053	OFFICE SUPPLIES	11/05/2013	74.98	74.98	11/20/2013	
	02142	SUPPLIES	11/05/2013	14.97	14.97	11/20/2013	
	02142	SUPPLIES	11/05/2013	44.97	44.97	11/20/2013	
	02571	OFFICE / SQUAD ROOM SUPPL	10/30/2013	299.68	299.68	11/20/2013	
	06655	Fruit Snacks	10/23/2013	10.68	10.68	11/20/2013	20026
	06655	Snack Cakes	10/23/2013	8.50	8.50	11/20/2013	20027
	06655	Chips	10/23/2013	19.96	19.96	11/20/2013	20031
	06655	Pizza	10/23/2013	13.72	13.72	11/20/2013	20045
	06655	Popcorn	10/23/2013	5.00	5.00	11/20/2013	20049
	06655	Ramen Soup	10/23/2013	9.40	9.40	11/20/2013	20050
	06655	Hot Dogs	10/23/2013	8.88	8.88	11/20/2013	20053
	06655	Granola Bars	10/23/2013	2.98	2.98	11/20/2013	20038
	2677891-4059	AQUATICS ACTIVITIES	10/19/2013	157.87	157.87	11/20/2013	
Total 10330:				1,171.56	1,171.56		
<b>WALKER, BRIA</b> <b>129871</b>							
	2010014	REFUND UTILITY DEPOSIT	11/01/2013	6.19	6.19	11/20/2013	
Total 129871:				6.19	6.19		
<b>WATCO POOLS</b> <b>10370</b>							
	17190	POOL CHEMICALS	10/21/2013	527.77	527.77	11/20/2013	
Total 10370:				527.77	527.77		
<b>WESCO DISTRIBUTION INC</b> <b>10480</b>							
	76214201	GROUND ROD - OLIVE GLENN	11/01/2013	263.17	263.17	11/20/2013	
Total 10480:				263.17	263.17		
<b>WESTERN PATHOLOGY CONSULTING</b> <b>10570</b>							
	0032542-IN	POLICY UPDATE	10/23/2013	75.00	75.00	11/20/2013	
	CP 1763	RANDOM TESTING - PD	10/31/2013	94.50	94.50	11/20/2013	
	CP 1763	RANDOM TESTING - EL	10/31/2013	36.00	36.00	11/20/2013	
	CP 1763	RANDOM TESTING - STREETS	10/31/2013	36.00	36.00	11/20/2013	
	CP 1763	RANDOM TESTING - SHOP	10/31/2013	9.00	9.00	11/20/2013	
	CP 1763	RANDOM TESTING - SANITATI	10/31/2013	40.50	40.50	11/20/2013	
	CP 1763	RANDOM TESTING - WATER	10/31/2013	22.50	22.50	11/20/2013	
	CP 1763	RANDOM TESTING -W WATER	10/31/2013	13.50	13.50	11/20/2013	
	CP 1763	RANDOM TESTING - REC	10/31/2013	9.00	9.00	11/20/2013	
Total 10570:				336.00	336.00		
<b>WESTERN UNITED ELECTRIC SUPPLY</b> <b>10605</b>							
	4042981	Cabinet, sectionalizing, 3 ph 600	10/31/2013	2,475.00	2,475.00	11/20/2013	CAB3600

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
	4042981	Sleeve, ground, URD 3 ph, 600 a	10/31/2013	923.50	923.50	11/20/2013	SLVGND600
	4042981	Conduit, 4" PVC - 3' radius 90	10/31/2013	22.92	22.92	11/20/2013	CONPVC490
Total 10605:				3,421.42	3,421.42		
<b>WESTVIG, MEGAN</b>							
<b>129876</b>							
	2165038	REFUND UTILITY DEPOSIT	11/06/2013	133.31	133.31	11/20/2013	
Total 129876:				133.31	133.31		
<b>WOMACK MACHINE SUPPLY CO.</b>							
<b>128944</b>							
	0113550	REPAIR G01- PARKS	10/11/2013	59.53	59.53	11/20/2013	
	0113551	REPAIR D11 - STREETS	10/15/2013	47.17	47.17	11/20/2013	
	0113670	PARTS	10/18/2013	4.53	4.53	11/20/2013	
	0113671	REPAIR D11 - STREETS	10/18/2013	73.49	73.49	11/20/2013	
Total 128944:				184.72	184.72		
<b>WOODWARD TRACTOR CO</b>							
<b>10660</b>							
	87619	REPAIR C05 -SANITATION	10/24/2013	220.88	220.88	11/20/2013	
Total 10660:				220.88	220.88		
<b>WYOMING DEPARTMENT OF WORKFORCE SERVICES</b>							
<b>10670</b>							
	110613	CONTRIBUTIONS	11/06/2013	7,824.52	7,824.52	11/06/2013	
	110613	VOLUNTEERS PD	11/06/2013	14.04	14.04	11/06/2013	
	110613	VOLUNTEERS REC	11/06/2013	248.13	248.13	11/06/2013	
Total 10670:				8,086.69	8,086.69		
<b>10810</b>							
	110513	3rd quarter unemployment	11/05/2013	986.37	986.37	11/05/2013	
Total 10810:				986.37	986.37		
<b>WYOMING DEPT OF TRANSPORTATION</b>							
<b>10805</b>							
	0000062650	BIG HORN AVE LIGHTING PROJ	10/31/2013	247.47	247.47	11/20/2013	
Total 10805:				247.47	247.47		
<b>WYOMING FINANCIAL INSURANCE</b>							
<b>10820</b>							
	65887	PROPERTY INSURANCE - ADDI	10/25/2013	1,541.00	1,541.00	11/20/2013	
Total 10820:				1,541.00	1,541.00		
<b>WYOMING MUNICIPAL POWER AGENCY</b>							
<b>10920</b>							
	103113	POWER PURCHASE - OCT 2013	10/31/2013	706,817.59	706,817.59	11/20/2013	
Total 10920:				706,817.59	706,817.59		

Vendor Name Vendor No	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Inventory Number
<b>WYOMING RETIREMENT SYSTEM</b>							
<b>10950</b>							
	110613	CONTRIBUTIONS -	11/06/2013	62,092.69	62,092.69	11/06/2013	
Total 10950:				62,092.69	62,092.69		
<b>YELLOWSTONE REGIONAL AIRPORT</b>							
<b>11150</b>							
	102113	FY12-13 FUNDING ADJUSTMEN	10/21/2013	894.00-	894.00-	11/20/2013	
	110113	NOVEMBER FUNDING	11/01/2013	12,725.08	12,725.08	11/20/2013	
Total 11150:				11,831.08	11,831.08		
<b>ZIER'S AUTO SALVAGE</b>							
<b>129482</b>							
	102413	PARKS - B15 REPAIR	10/24/2013	75.00	75.00	11/20/2013	
Total 129482:				75.00	75.00		
Grand Totals:				1,202,882.46	1,202,972.43		
			Payroll	227,791.94			
			Total	1,430,674.40			

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

RESOLUTION NO. 2013-19

**A RESOLUTION AUTHORIZING SUBMISSION OF  
APPLICATION TO THE WYOMING BUSINESS COUNCIL-  
BUSINESS READY COMMUNITIES FOR A BUSINESS  
COMMITTED GRANT TO ASSIST IN THE  
DEVELOPMENT OF A MEDICAL LABORATORY FOR  
THE SCHMIDT LEE INSTITUTE OF SURGICAL ANATOMY**

**FOR THE PURPOSE OF:** Developing a medical laboratory for purposes of training advanced surgical procedures. The project will be completed in cooperation with Forward Cody Wyoming, Inc.

**WITNESSETH**

**WHEREAS**, the Governing Body for the City of Cody, Wyoming desires to participate in the Wyoming Business Council – Business Committed Program to assist in financing this project, and;

**WHEREAS**, the Governing Body of the City of Cody, Wyoming recognizes that this project will provide high quality jobs and further stimulate the economy of the Cody area, and;

**WHEREAS**, the Wyoming Business Council Business Ready Communities Program requires that certain criteria be met, as described in the Wyoming Business Council's Rules governing the program, and to the best of our knowledge this application will meet those criteria; and

**WHEREAS**, the Governing Body of the City of Cody, Wyoming plans to match the requested Business Committed Grant Program with funding provided by the Schmidt Lee Institute of Surgical Anatomy, LLC ; and

**WHEREAS**, the Governing Body of the City of Cody, Wyoming understand the state statutes regarding contracts for public improvements and agrees to follow state procurement standards inclusive of W.S. § 115-1-113 and W.S. § 16-6-1001 et seq.; and

**WHEREAS**, the Governing Body of the City of Cody, Wyoming understand the state statutes regarding the Wyoming Preference Act (W.S. § 16-6-201 to W.S. § 16-6-206) and will adhere to this statute throughout the project; and

**WHEREAS**, the City of Cody held a public hearing on November 19, 2013 and gave full consideration to all comments received;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CODY, WYOMING** that a grant application in the amount of \$606,680 be submitted to the Wyoming Business Council for consideration of assistance in funding the costs associated with the implementation of this project.

**BE IT FURTHER RESOLVED**, that Forward Cody Wyoming, Inc. is hereby designated as the authorized representatives of the City of Cody to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS 19th day of November, 2013.

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_

CERTIFICATE

I, \_\_\_\_\_, Administrative Services Director, hereby certify that the foregoing Resolution was adopted by the City of Cody at a regular meeting held on November 19, 2013, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the minutes of the meeting.

\_\_\_\_\_  
Administrative Services Director